

**ANNUAL REPORTS OF VARIOUS TRAINING
PROGRAMMES ATTENDED BY STAFFS DURING
2018-2023**

2018-19

In the academic year 2018-19, a combined total of 70 teaching and 16 non-teaching staff members participated in diverse Faculty Development/Training programs. Among the teaching staff, 8 teachers engaged in Faculty Development Programs (FDP), 2 participated in NPTEL, 5 in refresher courses, 2 in orientation sessions, 1 in a training program, and 3 in short-term courses. Additionally, 49 teachers attended various workshops. Concurrently, 16 non-teaching staff members took part in administrative training programs.


The reports of workshops conducted by the institution during 2018-19 are as follows:

1. Workshop on Account Management For Administrative Staff

A Workshop on Account Management for Administrative Staff was organised by IQAC on 19.01.2019 at Zoology Lab. 31 participants attended the workshop. Sri. Surendran. G, Retired Head Accountant, Sree Sankara College, Kalady was the resource person for the session. The Workshop was conducted with the primary goal of enhancing the knowledge and skills of administrative staff in effective account management practices. The workshop aimed to provide participants with insights into financial processes, budgeting, and other relevant areas crucial to their role in organizational account management. The workshop was facilitated by experienced professionals in finance and account management, ensuring participants received valuable insights and practical knowledge. Emphasis was placed on the practical application of account management principles.

Outcomes:

- **Increased Understanding:** Participants gained a deeper understanding of account management principles, financial processes, and budgeting essentials relevant to their administrative roles.
- **Improved Skills:** The hands-on nature of the workshop equipped participants with practical skills in using accounting tools and interpreting financial reports.
- **Enhanced Collaboration:** The networking opportunities fostered collaboration among administrative staff members, promoting a more cohesive and knowledgeable team.
- **Positive Feedback:** Initial feedback from participants indicated a high level of satisfaction with the workshop content and facilitation, highlighting its relevance to their daily responsibilities.


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2. One Day workshop on ICT Enabled Teaching

One day workshop on ICT Enabled Teaching was organised by IQAC, Sree Sankara College, Kalady on 01.02.2019 at 10:00 am, at College Seminar Hall. Dr. K Satheesh Kumar, Department of Future Studies, University of Kerala was the resource person.

The Objectives of the workshop were to familiarize educators with the latest ICT tools and technologies, to provide hands-on training and practical exercises to enhance participants' ICT skills. 40 participants attended the workshop.

Outcomes : -

The educators were acquainted with the most recent ICT tools and technologies. It delivered hands-on training and practical exercises, fostering the improvement of participants' ICT skills.


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3. One Day Workshop on Massive Online open Courses for the faculty

The IQAC, Sree Sankara college, Kalady in association with Educational Multimedia Research Centre, University of Calicut organised a One day workshop on Massive Online open Courses for the faculty of Sree Sankara college on 08.03.2019 at 10:00 am, at College Seminar Hall. Dr. K Satheesh Kumar, Department of Future Studies, University of Kerala was the resource person. 39 participants attended the workshop.

Outcomes of the workshop were:

- Increased Awareness of MOOCs: Faculty members gained a better understanding of what MOOCs are, their benefits, and how they can be integrated into traditional teaching methods.
- Content Development: Participants learned how to create and structure content for an online audience, adapt course materials for online delivery, create multimedia content, and ensure accessibility.


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2019-2020

During the academic year 2019-20, a total of 75 teaching and 3 non-teaching staff members collectively took part in a variety of Faculty Development/Training programs. Within the teaching staff, 58 teachers participated in Faculty Development Programs (FDP), 1 in MOOC, 3 in refresher courses, 4 in orientation sessions, 5 in training programs, 1 in an international symposium, and 1 in a short-term course. Furthermore, 2 teachers attended diverse workshops. Simultaneously, 3 non-teaching staff members were actively involved in administrative training programs.


The reports of FDP and training Programmes conducted by the institution during 2019-20 are as follows:

1. One Day Hands on Training on PFMS

The IQAC, Sree Sankara College, Kalady organised a One day Hands on Training on Public Financial Management System for teaching and administrative staffs of Sree Sankara College on 28.10.2019 at 10:00 am, at Computer Lab, Commerce Block. 29 participants attended the training. Sri. K R Harish, Assistant Accounts Officer, PFMS SPMU, Kerala and Sri. Shyam Prasad, Project Assistant, PFMS SPMU, Kerala were the resource persons. The sessions gave hands on training to staffs on recording and managing transactions in PFMS website, generation and submission of various reports. Various utilities at admin and individual level were explained.

The outcomes of the training programme were:

- **Enhanced User Proficiency:** Participants gained hands-on experience and improved their proficiency in navigating and utilizing the PFMS platform, ensuring a better understanding of its functionalities.
- **Efficient Transaction Handling:** Training enabled participants to efficiently handle financial transactions through PFMS, ensuring accuracy and compliance with established financial management procedures.
- **Improved Reporting Skills:** Participants developed skills in generating and interpreting reports within PFMS, enabling them to extract relevant financial information for decision-making and reporting purposes.
- **Compliance with Guidelines:** Training equipped participants with a clear understanding of the guidelines and protocols associated with PFMS, ensuring adherence to regulatory requirements and promoting financial transparency.


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2. FDP on How Can Teachers Make a Difference?

IQAC at Sree Sankara College, Kalady, organized a five-day Online Faculty Development Programme in collaboration with the Teaching Learning Centre at IIT Madras, held from May 26, 2020, to May 30, 2020. This FDP received sponsorship from the Kerala State Higher Education Council. The program featured classes and training sessions aligned with NAAC perspectives, facilitated by distinguished professionals from the Teaching Learning Centre at IIT Madras, including Mr. Shreepad Kalmakar, Dr. Edamana Prasad, Dr. C Vijayan, and Dr. Richa Varma.

The program schedule included FN sessions from 10:00 to 11:30 am and AN sessions from 2:00 to 3:30 pm, conducted on the Microsoft Teams platform. The resource persons covered a range of topics, such as the impact a teacher can make, learning outcomes, effective teaching strategies, active cooperative learning, and outcome-based education.

A total of 82 participants from different colleges across the state attended the program. The primary focus of the five-day FDP was to enrich the academic capabilities of faculty members by emphasizing Outcome-Based Education (OBE), improving teaching skills, and boosting motivation and overall proficiency in teaching.



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2020-21

In the academic year 2020-21, a total of 107 teaching staff members participated in diverse Faculty Development/Training programs. Among them, 14 teachers engaged in Faculty Development Programs (FDP), 1 in a Moodle course, 10 in refresher courses, 6 in orientation sessions, and 2 in short-term courses. Additionally, 74 teachers attended various workshops.


The reports of workshops conducted by the institution during 2020-21 are as follows:

1. Workshop on MS Teams: Possibilities and Challenges

A Workshop on MS Teams: Possibilities and Challenges was organised by IQAC, Sree Sankara College, Kalady on 11.06.2020 at 10:00 am. The session was handled by Sri. S Prasad, Assistant Professor, Department of Economics, Sree Sankara College, Kalady. 106 participants attended the workshop. The workshop gave hands-on training to faculties of the college on various possibilities and challenges of using Microsoft Teams as a learning platform. The resource person familiarised faculties on taking online classes, attendance recording, online assessments, assigning assignments etc.

Outcomes of the workshop

- **Effective Collaboration Skills:** Participants gained the skills to leverage MS Teams for seamless collaboration, fostering efficient communication and teamwork among team members.
- **Increased Productivity:** Workshop attendees learned to use MS Teams features to enhance productivity, streamline workflows, and manage tasks effectively within a collaborative digital environment.
- **Virtual Meeting Facilitation Skills:** Participants developed skills to host and facilitate virtual meetings using MS Teams, including managing participants, utilizing features like screen sharing, and ensuring an interactive and engaging meeting experience.


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2. Workshop on Hosting a Virtual Conference

A workshop on Hosting a Virtual Conference was organised by IQAC on 19th October 2020 through MS Teams at 2:00 pm. 39 participants attended the workshop. The session was handled by Sri. S Prasad, Assistant Professor, Department of Economics, Sree Sankara College, Kalady. The workshop was conducted with the objective of familiarising faculties with various prospects and challenges in hosting a virtual conference. The topics covered wide range of information from brochure designing till designing certificate.

Outcomes:

The participants were familiarised with preparation of e- certificates, mail merging, You tube streaming and trouble shooting.


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2021-22

In the academic year 2021-22, a total of 87 teaching staff members participated in diverse Faculty Development/Training programs. Among them, 47 teachers engaged in Faculty Development Programs (FDP), 1 in a Certificate course, 3 in refresher courses, , and 36 teachers attended various workshops.


The reports of FDP and training Programmes conducted by the institution during 2021-22 are as follows:

1. FDP On Art of Framing Questions Applying Bloom's Taxonomy

The Internal Quality Assurance Cell, Sree Sankara College, Kalady in association with UGC-MHRD-STRIDE, Mahatma Gandhi University, Kottayam organised 5 day Faculty Development Programme on 'The Art of Framing Questions Applying Bloom's Taxonomy from 7th June 2021 to 12th June 2021 through MS Teams. FN sessions were from 10:00 to 11:30 am and AN sessions were from 2:00 to 3:30 pm. Dr. Rosamma Philip, Principal, Mount Tabor Training College, Pathanapuram was the resource person. The programme focused on Outcome Based Education, Blooms Taxonomy and Domains of Learning, Specific Learning Outcomes under Blooms Taxonomy, Framing questions and outcome Assessment, Alternate methods of evaluation with practical sessions. 45 participants from various colleges across the state of Kerala attended the FDP.

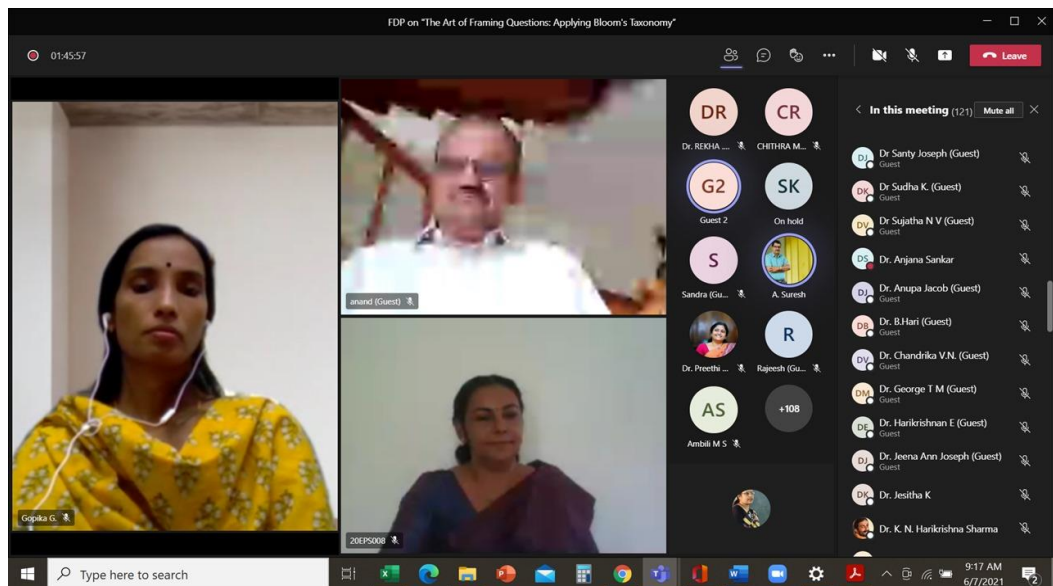
Outcomes of the FDP were:

- **Enhanced Question Framing Skills:** Participants developed a better understanding of Bloom's Taxonomy and applied it to formulate questions that promote critical thinking and higher-order cognitive skills.
- **Improved Pedagogical Strategies:** Educators gained practical insights into incorporating Bloom's Taxonomy into their teaching methods, fostering more engaging and effective classroom interactions.
- **Enhanced Assessment Techniques:** Participants learned how to design assessments aligned with Bloom's Taxonomy, resulting in more comprehensive evaluations of student learning outcomes.


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2. FDP on Outcome Based Education Framing Questions Using Bloom's Taxonomy

The Internal Quality Assurance Cell, Sree Sankara College, Kalady in association with UGC-MHRD-STRIDE, Mahatma Gandhi University, Kottayam organised 5 day Faculty Development Programme on 'Outcome Based Education Framing Questions Using Bloom's Taxonomy' from 21st June 2021 to 25th June 2021 through MS Teams. FN sessions were from 10:00 to 11:30 am and AN sessions were from 2:00 to 3:30 pm. Dr. Rosamma Philip, Principal, Mount Tabor Training College, Pathanapuram was the resource person. The programme focused on significance of OBE in Higher Education, Bloom's Taxonomy and Domains of Learning, Towards Higher Order Thinking, Framing Questions and Outcome Assessment, Programme/Course/ Instructional Outcomes. 16 participants from various colleges across the state of Kerala attended the FDP.

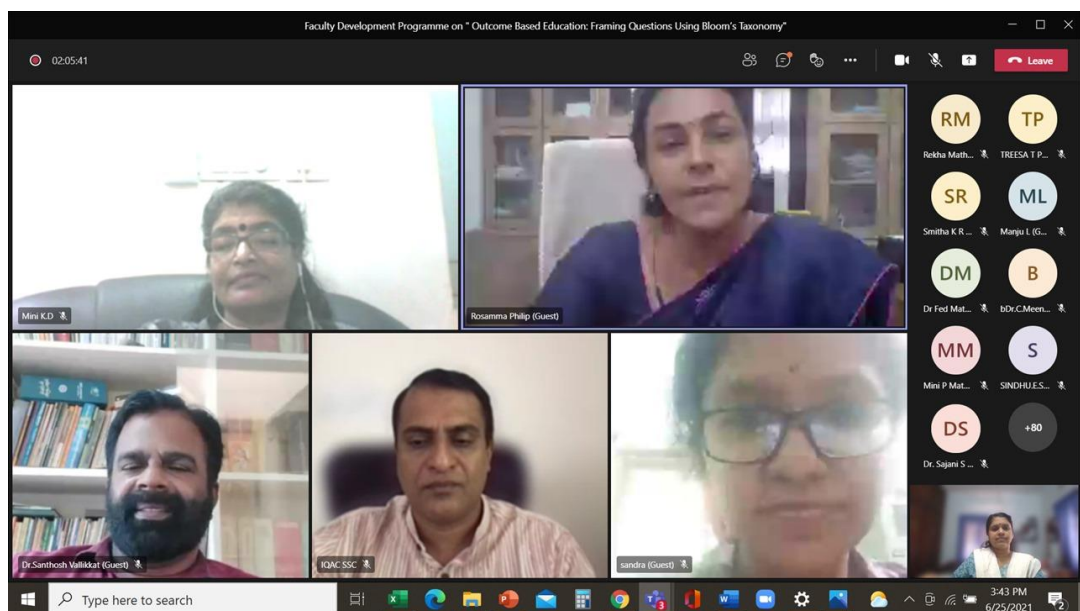
Outcomes of the FDP were:


- Aligned Assessment Practices: Participants developed the ability to align assessments with predefined learning outcomes, ensuring that evaluation methods directly reflect the educational goals outlined in an Outcome-Based Education framework.
- Improved Curriculum Mapping: Participants gained insights into mapping course content and activities to specified learning outcomes, creating a more cohesive and intentional educational experience for students.
- Effective Communication of Learning Objectives: Participants acquired techniques for effectively communicating learning objectives to students, ensuring clarity and transparency in the educational process, which is essential in an Outcome-Based Education framework.


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3. Workshop on Constructive Mentoring For Capacity Building

A workshop on Constructive Mentoring for Capacity Building was organised by IQAC, Sree Sankara College, Kalady on 11.09.2021 and 18.09.2021 from 2:00 pm to 4:00 pm through Microsoft Teams. The workshop was organised for the teachers of the college on Student Mentoring based on UGC guidelines. The focus of the workshop is to enhance student's capacity for proactive behaviour, overcoming barriers, stress regulation, study skills and confidence building. Dr. Rosamma Philip, Principal, Mount Tabor Training College, Pathanapuram was the resource person. 76 participants attended the workshop.


4. Online Faculty Development Programme on the topic "Personal Finance and Investment"

The Postgraduate Department of Commerce of Sree Sankara College, Kalady in association with STRIDE, Mahatma Gandhi University, Kottayam has organised an Online Faculty Development Programme (One Week Duration) on the topic "Personal Finance and Investment" from 8-14 December, 2021. This FDP provided an insight on the personal financial planning and significance of investment process and role of stock markets. This FDP focused on the understanding on financial markets, Behavioral biases, security pricing, market anomalies, trading platforms, Mutual Funds, Financial Derivatives, Financial Risk Management and conceptual understanding about market dynamics.

The target group of the programme is faculty members of various colleges and other interest groups like students both UG and PG, research students, Market traders, Investors and Personal Finance consultants, Broking individuals may also be benefitted from the programme.

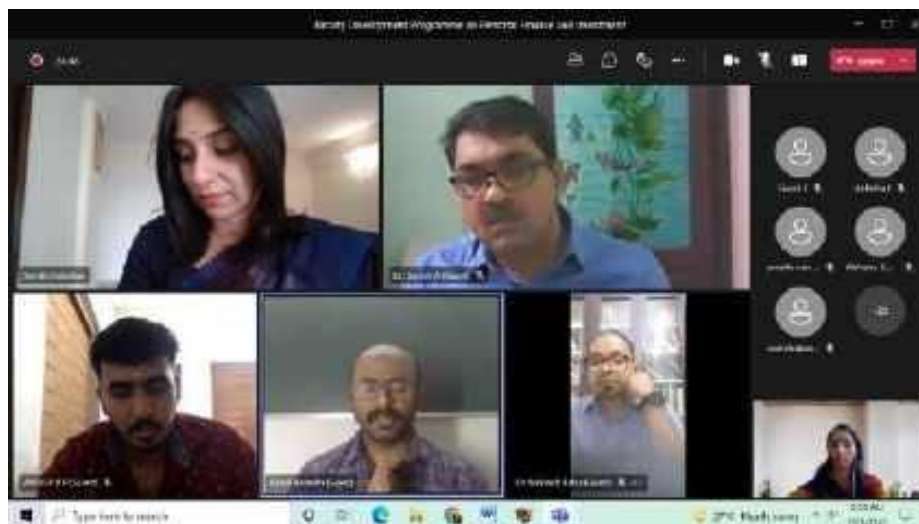
Inaugural Session on 08.12.2021 at 8.30 am

The One week Faculty Development Programme, on the topic "Personal Finance and Investment" organised by The Post Graduate Department of Commerce, Sree Sankara College, Kalady in association with UGC-MHRD-STRIDE, MG University was inaugurated by Prof. Dr. Sabu Thomas, the honorable Vice Chancellor of Mahatma Gandhi University Kottayam on 8th December 8, 2021 at 8.30 AM. Smt. Sharanya Prathapan, Head of the Department of Commerce welcomed the dignitaries. Dr. A Suresh, Principal of Sree Sankara College presided over the event. The Managing Director of Sree Sankara College, Sri. K Anand, Dr. Preethi Nair, IQAC Coordinator of Sree Sankara College, Sri. C P Jaisankar, COO of Adi Shankara Group of institutions, Smt. Gopika G, Programme Coordinator addressed the gathering.


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2022-23

During the academic year 2022-23, both teaching and non-teaching staff participated in a range of Faculty Development/Training programs. Among the teaching staff, 5 teachers were involved in Faculty Development Programs (FDP), 1 in a Certificate course, 2 in refresher courses, 2 in an Online Internship Programme, and 2 in a training program. Additionally, 12 teachers attended various workshops. On the non-teaching side, 1 staff member attended the Faculty Induction Programme, while the other two took part in a training program

The reports of workshops conducted by the institution during 2022-23 are as follows:

1. 30-Days International Online Workshop on Scholarly Writing & Publishing: Exploring Emerging Areas and AI Impacts

Overview:


The 30-Days International Online Workshop on Scholarly Writing & Publishing, slated from May 29th to July 3rd, 2023, stands as an ambitious and comprehensive initiative jointly organized by multiple esteemed educational institutions in collaboration with LORE & ED RESEARCH ASSOCIATES. Aimed at cultivating and honing scholarly writing skills while addressing the challenges and advancements associated with Artificial Intelligence (AI) in academic writing, this program heralds a new era of collaborative learning and skill development.

Objectives:

The primary objective of this workshop is to equip participants with a profound understanding of scholarly writing and publishing across diverse domains such as Science, Social Science, Arts, and Humanities. With a strong emphasis on ethical considerations within the realm of AI impacts, the program aims to bridge the gap between theoretical knowledge and practical application, thereby enhancing participants' ability to produce high-quality research papers suitable for publication.

Organizers:

- CMS College Kottayam (Autonomous)
- Sri Vyasa NSS College Wadakkanchery
- St. Xavier's College Vaikom
- Farook College (Autonomous) Calicut
- St. Thomas College of Teacher Education Pala
- Iqbal College Peringammala
- MPMM SN Trusts College Shoranur
- Marian College Kuttikkanam (Autonomous)
- The Cochin College Kochi
- B.K. College for Women Amalagiri


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- Bishop Chulaparambil Memorial College Kottayam
- Payyanur College Payyanur
- MES Asmabi College Kodungallur
- NSS College Rajakumari
- NSS College, Manjeri
- St. Aloysius College Elthuruth, Thrissur
- Sree Sankara College Kalady
- Kuriakose Elias College Mannanam
- St. Stephen's College Uzhavoor
- St. Peter's College Kolenchery
- Al-Ameen College Edathala
- EMEA College of Arts and Science Kondotti
- LORE & ED RESEARCH ASSOCIATES

Workshop Dates: 29th May - 3rd July 2023

Time: 07:00 - 09:00 PM IST


Structure and Sessions:

Spread over a span of 30 days, this workshop integrates a meticulously crafted curriculum comprising 30 sessions. It promises a unique amalgamation of theoretical discourse and hands-on practical sessions. Distinguished experts from various fields will lead in-depth discussions, elucidating the ethical implications and evolving landscapes within academic writing, while highlighting the intersection of Digital Humanities and scientific methodologies.

Key Highlights:

- Practical sessions to address writing skill deficiencies under the guidance of language editors.
- Expert insights facilitating easy publication processes in esteemed academic journals.
- Engaging lectures by journal editors and seasoned publishing industry experts.
- Provision of publication assistance and support to refine working papers.
- Demonstrations on writing/editing software tools and reference management systems.
- Real-time online support through a comprehensive Learning Management System (LMS) and dedicated website or mobile application.
- Post-workshop sustained support to resolve queries and aid in the publication of research papers.
- Formation of collaborative discussion groups comprising research scholars, faculty members, research guides, and industry partners for fostering a culture of collaboration.

Documentation and Certification: All live sessions were be diligently recorded and made available to participants for future reference. Moreover, upon successful completion of the workshop, participants were provided with an e-certificate acknowledging their commitment and proficiency gained during the program.


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The 30-Days International Online Workshop on Scholarly Writing & Publishing emerges as a transformative endeavor, promising a holistic approach towards nurturing writing skills, navigating the impact of AI, and facilitating a smoother path to publication. Through its expansive scope, multidisciplinary focus, and robust support mechanisms, this program is poised to elevate the scholarly pursuits of participants, fostering a community of adept researchers and writers. This comprehensive workshop stands as a beacon of collaborative excellence, poised to empower and guide aspiring scholars and academicians on their journey towards impactful academic contributions.

2. 4-Day International Online Workshop on SAMPLING & QUESTIONNAIRE DESIGN: QUANTITATIVE & QUALITATIVE

Resource Persons:

Dr. S. Kevin, Emeritus Professor, Dept. of Commerce; Former Pro Vice Chancellor, University of Kerala

Dr. Johnson Jament, Research Associate, School of Global Studies, University of Sussex, UK

Date: 07 to 10 March 2023


Time: 07:00 to 09:00 PM IST

About the Workshop

The SAMPLING & QUESTIONNAIRE DESIGN workshop, led by esteemed resource persons Dr. S. Kevin and Dr. Johnson Jament, took place from March 7 to March 10, 2023. The workshop focused on the essential aspects of sampling techniques and questionnaire design in both quantitative and qualitative research.

Workshop Objectives

- Explore sampling techniques in qualitative and quantitative research.
- Understand the nuances of designing effective questionnaires for qualitative and quantitative studies.
- Discuss the significance of mixed method approaches in contemporary research.


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Workshop Structure

Day 1 (07.03.2023, 07:0009:00 PM): Sampling Techniques Qualitative

Facilitator: Dr. Johnson Jament

Topics Covered:

Introduction to Qualitative Sampling

Techniques and Strategies

Practical Applications and Case Studies

Day 2 (08.03.2023, 07:0009:00 PM): Questionnaire Design Qualitative

Facilitator: Dr. Johnson Jament

Topics Covered:

Principles of Qualitative Questionnaire Design

Case Studies and Best Practices

Day 3 (09.03.2023, 07:0009:00 PM): Sampling Techniques Quantitative

Facilitator: Dr. S. Kevin

Topics Covered:

Overview of Quantitative Sampling

Statistical Considerations

Realworld Examples

Day 4 (10.03.2023, 07:0009:00 PM): Questionnaire Design Quantitative


Facilitator: Dr. S. Kevin

Topics Covered:

Structuring Quantitative Questionnaires

Data Collection and Analysis

Integration of Qualitative and Quantitative Approaches


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Programme Coordinators

Dr. Manju T., IQAC Coordinator, Sree Sankara College, Kalady


Ms. Gopika G., Workshop Coordinator & Assistant Professor, Dept. of Commerce, Sree Sankara College, Kalady.

Mr. Jinto Michael, Director, Lore & Ed Research Associates, Kottayam

The SAMPLING & QUESTIONNAIRE DESIGN workshop provided participants with a comprehensive understanding of both qualitative and quantitative research methodologies. The diverse topics covered and the expertise of the resource persons contributed to the success of the workshop. Participants gained valuable insights into designing effective questionnaires and employing appropriate sampling techniques, enhancing their research skills.

3. Online Workshop: "Intellectual Property Rights (IPRs) & IP Management for Start-Up"

The Postgraduate and Research Department of Microbiology and Postgraduate Department of Statistics in association with Institution's Innovation Council, Sree Sankara College, Kalady organised an online workshop titled "*Intellectual Property Rights (IPRs) & IP Management for Start-Up*" on 30th May 2023, Tuesday from 10.30 am to 12.00 pm. The aim of this programme was to introduce some innovative and emerging technologies among startups and to know how to protect and commercialize them through different IP services and resources. The resource person of the webinar was Mr. Prasanth Rajeev, Founder & Director Travancore Centre for Advanced Research and Development, Mentor of change at Atal Tinkering Labs, NITI Aayog Government of India. The resource person explained various IP concepts and different steps to commercialize our innovative ideas. Dr. Seena Thomas, President IIC, Sree Sankara College facilitated the meeting. A total of 125 participants inside and outside of our institution attended the programme and interacted as well with the resource person. Dr. Sumi Mary George, IPR activity coordinator and Ms. Sowmya M R, Startup activity coordinator of Sree Sankara college, Kalady were coordinated this programme. The programme came to an end by 12.00pm.


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POST GRADUATE & RESEARCH DEPARTMENT OF MICROBIOLOGY AND
 POST GRADUATE DEPARTMENT OF STATISTICS

In association with
 IIC, Sree Sankara College, Kalady
 organizes

**A WORKSHOP ON "INTELLECTUAL
 PROPERTY RIGHTS (IPRS) &
 IP MANAGEMENT FOR START UP"**

TUESDAY
 30 MAY 2023

TIME
 10.30 AM

Google Meet

Resource Person
Mr. Prasanth Rajeev
 Founder & Director
 Travancore Centre for Advanced Research
 and Development
 Mentor of Change at Alal Tasking Labs
 NITI Aayog Government of India

CO-ORDINATORS
 Dr. Sumi Mary George
 IPR Activity Co-ordinator
 Sree Sankara College, Kalady

Ms. Sowmya M B
 Startup Activity Co-ordinator
 Sree Sankara College, Kalady

Prasanth R

ssc kalady

Shradha Sanil

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KEERTHANA SANKAR E J

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79 others

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Haritha Babu

Neeraja S

Anna Aleena F...

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Rosemary Pala...

Erica Roy

Neelima TT

Fathima Shiril

SURYA K A

Lakshmi Priya

Rohini Kanakan

Haritha Ravi

Mini Anup

Ashly Augustine

Aparna Dileep

Aneesa P A

Ardra Jose

Anjali Ks

Minu Mary Jose

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You

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