YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Sree Sankara College, Kalady
• Name of the Head of the institution	Dr.A.Suresh
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0484 2462341
• Mobile no	9539010653
• Registered e-mail	info@ssc.edu.in
• Alternate e-mail	principal@ssc.edu.in
• Address	Sankar Nagar
• City/Town	Matttoor, Kalady, Ernakulam Dist
• State/UT	Kerala
• Pin Code	683574
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	**Mahatma Gandhi University, Kottayam**
• Name of the IQAC Coordinator	**Dr.Preethi Nair**
• Phone No.	**9446746143**
• Alternate phone No.	**9249444803**
• Mobile	**9446746143**
• IQAC e-mail address	**iqacssckalady@gmail.com**
• Alternate Email address	**dr.preethiinair@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	**https://www.ssc.edu.in/uploads/2021-06-22_ssc_AQAR%20Report%202019-20.pdf**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://ssc.edu.in/uploads/2022-05-08_ssc_Handbook%202020-21.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	**B++**	**2.80**	**2018**	**18/09/2018**	**17/09/2023**

6.Date of Establishment of IQAC	**01/06/2005**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Sreekala M. S.	Student Project	Kerala State Council for Science, Technology and Environment (KSCSTE), Thiruvananthapuram, Kerala	2020, 6 months	10000
Manjula Krishnan	Student Project	Kerala State Council for Science, Technology and Environment (KSCSTE), Thiruvananthapuram, Kerala	2020, 6 months	10000
Remya M. Nair	Student Project	Kerala State Council for Science, Technology and Environment (KSCSTE), Thiruvananthapuram, Kerala	2020, 6 months	10000
Dr. Sumi Mary George	FIST	Department of Science and Technology (DST), Govt. of India	2014, 5 years	10000000
Dr. Harikrishna Sharma	Research project	Indian Council of Philosophical Research	2021, 2 years	500000

8.Whether composition of IQAC as per latest NAAC guidelines	Yes

• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	30

• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. SMART financial support to departments for conducting academic events 2. Faculty Development Programme conducted on Natural Language Processing in collaboration with KSHEC.3. Conducted Orientation programme for freshers including virtual tour of the college 4. Covid-lockdown related academic support-provided training to teachers as well as students for online teaching and learning . Took steps to ensure that all students have access to digital devices to attend online classes and provided mobile phones to needy students 5. Organised a workshop on soft skills in association with IITM - ICSSR.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
More Curriculum based Value Addition Courses to be introduced by the Departments ? More Skill and Employability Enhancement Courses to be introduced ? To apply for new UG/PG courses ? To begin a	Six certificate/Diploma programmes introduced. M.Sc Statistics introduced. Faculty development programme in OBE education conducted. College YouTube channel launched.Digital devices provided to needy

YouTube channel ? To provide Faculty Development Training for teachers. ? As a result of the recent pandemic, it has come to our notice that many students are unable to attend online classes due to the lack of online devices. Hence the IQAC decided to initiate measures to provide needy students with online devices.	students .
Microsoft Teams to be implemented for online teaching/learning	As a result of Covid offline classes were suspended forcing the college to resort to online mode of teaching. For this, Microsoft Teams introduced as LMS
To conduct FDP	Five Day FDP on NLP by Department of Sanskrit in collaboration with Kerala State Higher Education Council and Karnataka Sanskrit University
College prospectus to be updated	Updation of college prospectus
Orientation programme for students	Online Orientation programme and a virtual tour conducted
To strengthen the activities of Career guidance and Placement Cells	The activities of Career guidance and placement cell strengthened
College alumni to be strengthened by adding more members	Efforts are being taken to add more alumni top the general alumni group. Department wise alumni associations are also being formed.

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
College Council	22/02/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	29/01/2022

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	463

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	2421

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	178

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	858

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	**103**

File Description	Documents
Data Template	No File Uploaded

| 3.2

 Number of sanctioned posts during the year | **79** |

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**86**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**137.4696633**
4.3 Total number of computers on campus for academic purposes	**160**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The vision of Sree Sankara College is "to achieve excellence in higher Education, with a stress on, creativity, personal values and human development." The Institution's mission is to perpetuate the teachings of Adi Sankaracharya in whose name this abode of learning has been established, i.e., "to mould good citizens with ingenuity, adaptability and social commitment and ethical values that can provide innovative leadership in all walks of life." In addition to this, the mission of Sree Sankara College is to achieve excellence in higher education with a stress on creativity, skill development,

employability, personal values and human development.The college supplies man power to various industries and research bodies. For effective operationalization of curriculum, links with various bodies and institutions have been established. The College has established MOUs and Linkages with various industries and firms that enable students of various departments to do their project work. The past year saw a decline in field visits due to the Covid 19 pandemic. However, the institution conducted a number of webinars and online talks for the students where they were able to meet and interact with experts from various fields.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://www.mgu.ac.in/uploads/2020/11/19731-AC_A1-3-2020-AC_A_1-1.pdf?x27269

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The affiliating university through its academic bodies such as Boards of Studies and Academic Council formulates the curriculum for all the programmes. The college follows the curriculum prescribed by the university in a systematic way. At the College Level, the implementation of the curriculum is constantly monitored by the College Council, which is a statutory advisory body, chaired by the Principal.

As per the Academic Calendar of the University, with the support of the IQAC, the College Council, which includes the teachers-in-charge of all the Departments, structures the broad plan for the academic year — that includesthe schedule for the commencements of classes for each semester,the conduct of the In-semester Examinations at the college level,the conduct of PTA meetings at the departmental level and the college level, and the submission of the Internal assessment marks/grades to the University through the Principal.The respective departments prepare the detailed academic calendar for the course/programme they offer. This includes the timetable forclass work,assignments, seminars,tests and projects.As per the academic plan of the department for the programme, the class work, the assignments, the seminars, surprise tests and periodical tests are held.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://www.ssc.edu.in/uploads/2022-05-08_ssc_Handbook%202020-21%20_%20All%20Pages%20Final%20_%20Proof.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

8

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

188

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College strongly believes in integrating cross cutting issues relevant to professional ethics, gender, human values, environment, and sustainability with a view to ensure holistic development of the students. The students must become empowered professionals and contribute to the social, economic and technological development of the nation besides acquiring skills for critical thinking, logical reasoning and decisions making in times of crisis.Since the time of its inception, the college has made efforts towards developing value-based education to the students with a vision to promote values to be a better citizen. The Mahatma Gandhi University, under which the institution is , has prescribed courses for all programs relevant to gender, environment and sustainability, human values and professional ethics, in various semesters. In the fifth semester a compulsory course of Environmental Studies and Human Rights has been

incorporated into all programmes.The college celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.The college has Women Cell(Sakhi) and a Grievance Redressal Cell to provide counselling to students, promote gender equity among students.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

773

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

882

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

152

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Sree Sankara College follows MG University guidelines for continuous internal evaluation (CIE). During admission, students and parents are made aware of the rules regarding the continuous internal evaluation system which is published in the students handbook and college website. Institutional level assessment is based on predetermined transparent system involving periodic written tests, assignments, seminars, lab skills, records and viva voce. College has constituted an Internal Examinations Committee for the proper conduct of CIE. Committee ensures timely conduct of exams, publishing results and redressal of student grievances. For the slow learners, the institution impart personalised support to the needy students in the form of additional/special classes, study materials etc. For advanced learners students are made to participate in the various club activities of Science Club, Heritage Club, Entrepreneurship Club etc. In addition to these, advanced learners are inducted into a programme called "Walk With a Scholar",initiated by the Higher education department of the Government of Kerala, to enhance the skills and employability. The Institute provides students the opportunity to compete with their counterpartsby participating in various academic events organised by the college and other institutions of higher learning.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2421	103

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college adopts various student centric methods in its regular teaching learning activities. Experiential learning is the process of learning through experience so that students can apply the theories and knowledge they have learned in the classroom and library to the real world situation. Students of physical, biological and chemical Sciences, are provided with excellent laboratory facilities with all advanced machineries, tools, equipment and other materials. As part of their regular teaching and learning activities, the laboratory tests prescribed in their course/program curriculum are mandatory. For social science students, the possibilities for experimental and participatory learning are related to the various programs run by the respective departments in addition to the regular teaching and learning activities. Examples of experiential and participatory learning activities in the college include conducting exhibitions, extension activities, conduct of surveys and other studies, experiments, and student participation in language labs and computer labs. In addition, both postgraduate and undergraduate students are required to complete a research project study/dissertation in their final semester as part of their programme curriculum. It certainly helps students to enhance their learning experience through experiential and participatory learning.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication technology (ICT) includes, computers and their peripherals, internet, mobile phones and other electronic delivery systems are increasingly being used in the modern education system.Sree Sankara College prides itself on being a college with state-of-the-art ICT facilities that cater to the needs of students and teachers. The college is having 3 computer labs with LAN connectivity and a centralised students management system. The college has an automated library system. All the computers in the college are running on licensed Windows and Office software under the Microsoft Campus Agreement-Open Value Subscription Enrolment for Education Solutions. The college uses licenced Microsoft Teams as its official online teaching learning platform, for which all the faculty members and students are given individual user ids and passwords. Through these facilities, all the users have access to all the features of remote teaching and learning in Office 365 Education powered by Microsoft.Teachers of the institution also bring out the latest lecture series through their own youtube channel. The college also has its official youtube channel to reach out to all its students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View File](#)

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

15

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

44

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1199

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A transparent, time-bound and efficient method is being followed in the college.Internal examinations are conducted prior to the university examinations.All necessary steps are taken to conduct smooth internal examinations in robust and transparent and time bound manner. The timetable for the examinations are published in the notice board. During online mode of teaching, the timetable was circulated in WhatsApp groups and LMS platforms. To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers and the marks are displayed in the department notice board. During the pandemic situation, the marks where intimated to students through online platforms.If any discrepancies are reported by the students, then they are resolved by the faculty immediately. After the results are announced, the departments will hold individual PTA meetings and discuss the academic and campus life of the students with their parents.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college follows a three tier redressal system: students can first approach the teacher in charge for grievances if any, failing which the matter is reported to the respective head of deparment. If the grievance is not redressed, the matter is taken to the principal for resolving the issue. The final internal assessment marks are calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded to the university portal at the end of semester.The college strictly follows the guidelines and rules issued by the affiliating university while conducting

internals examinations. With these systems in place, the institute exhibits transparency in the mechanism of dealing with grievances related to the internal assessment.To resolve any grievances of students, students can also approach the college level Student Redressal Cell chaired by the Principal.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.ssc.edu.in/page.php?id=MTA0

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme outcomes for all the programmes are displayed on the website. An FDP on Outcome Based Education was conducted for the faculty membes and practical sessions were provided.The POs are aligned to the learning objectives. Following attributes are included in the POs. Knowledge outcomes and Skill outcomes POs and PSOs are designed to ensure complete and comprehensive learning about the program and courses as these are critical for the successful career of the student.The course outcomes identify the minimum achievement required for success in the course. They are based on the principles of Blooms taxonomy including Knowledge, Comprehension Application, Analysis, Synthesis and Evaluation. Question papers are framed so as to analyse whether these course specific outcomes are achieved by the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.ssc.edu.in/page.php?id=ODc=
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Evaluation of outcomes serves the institution as an effective tool for introspection and improvement. Outcomes have been uploaded on the College website.Evaluation of the stated outcomes is carried out using multiple assessment methodologies. It is carried out regularly during routine teaching, and periodically through internal

assessments,assignments andseminar presentations The internal examination question papers are framed as per Bloom's taxonomy to ascertain that all the objectives laid down in the course and programme outcome are attained by the students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

502

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ssc.edu.in/uploads/2022-05-07_ssc_Students%20Satisfaction%20Survey%202020.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

10530000

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://kscste.kerala.gov.in/, http://icpr.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurship Development (ED) Club of Sree Sankara College (REG NO. EDC/ EKM/29/2017), managed by the Department of Commerce, came into being in 2017, to cultivate and nurture Entrepreneurship skills in students parallel to their academic activities. Through the various programmes conducted regularly by the ED club, the students learn the means and methodologies of Business launching and executing by meeting and interacting with the leaders in the field.

An Expert Talk on 'Scope of Agri Startups and its Impact' was organized on 17th October 2020 at 11:00 am. The participants got an opportunity to interact with Mr. Karthick Sekar, Consultant, RKVY RAFTAAR Project, and Ch. Charan Singh National Institute of Agricultural Marketing (NIAM), Jaipurhim.

In another meeting with GTaste officials held on 5th March 2021,Mr. Sujith Ajithkumar explained the 'Skill Vibes Programme' that is intended for familiarising students with real life working experience in a firm, thereby nurturing and equipping them with entrepreneurial skills.

An Orientation on Skill Vibes programme of GTaste was conducted on 8th April 2021.The officilas explained the Skill Vibes Programme of G taste, what the students are expected to do in internship -their roles and responsibilities etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

2

File Description	Documents
URL to the research page on HEI website	https://www.ssc.edu.in/page.php?id=MzY=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

12

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The teachers and students of Sree Sankara College, Kalady believes that the holistic development of a youth not only rests in academic activities, but also in socially committed activities and services. With this noble mission, various clubs and committees functioning in the college, including NSS, NCC, Red Ribbon Club, Bhoomitrasena Club, etc. indulges in various activities on a regular basis. Though the COVID-19 pandemic has affected many of the on-site activities, the coordinators of respective clubs ensured that the spirit is not stopped, by organising activities strictly maintaining covid protocol. Various activities were organised on online mode also.

Students volunteered to do services assisting covid warriors at places like airport, involved in spreading awareness on the pandemic and how to keep safe by maintaining safety measures, etc through videos, posters and messages. They also provided food supplies and safety gears such as masks, sanitizers, medicines, etc to the needy, especially in rural areas. These activities provided the students an exposure to the fact that serving fellow humans is the noblest duty they can do.

In addition to these, the routine activities on NSS and NCC were also carried out, though within covid protocols.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

60

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

4145

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

17

File Description	Documents
e-copies of related Document	View File
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

11

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

```
The infrastructural facilities and learning resources are:

  1. well-furnished, well aerated, spacious classrooms equipped
     with projectors and ICT facilities with Wi-Fi connectivity.
  2. ICT enabled, air conditioned spacious seminar halls with Wi-Fi
     Connectivity
  3. utility rooms for research and development,with reference
     books and Wi-Fi facilities.
  4. partially computerisedcollege library

   • The library has 53755 reference books
   • Access to NPTEL Video/Web Course, e-resources like JSTOR,
     DOAJ, NLIST, Calcutta Statistical Institute etc.
   • library usage orientations, book exhibitions, book donation
     campaigns

  1. A well-equipped recording studio and shooting floor under the
     UGC fund sanctioned for DDU-Kaushal Kendra as a part of Media
     and Journalism Studies.
  2. computer and science labs with modern lab equipment.
  3. Wi-Fi enabled campus with available band width: 20 mbps.
  4. support facilities for the students including girls hostel,
     Canteen with an open kitchen,cooperative society Xerox and
     refreshment facilities, spacious auditorium , College
     committee rooms, sports grounds, gymnasium, a huge indoor
     stadium "Poonchola" or student corner, basketball court and
     badminton court.
  5. safe drinking water, restrooms, and coolers, Parking area for
     students and faculty, solid waste management and recycling
     facility and power generators.
```

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.ssc.edu.in/photos.php?cat=77&p=4

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is having a well maintained campus spread over 18 acres of serene green land. The college provides encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. We have a spacious Sports room, an indoor stadium with a well-equipped Gymnasium and a Yoga Class room. Diploma courses on Yoga are also provided for interested students. Qualified Physical education faculty are appointed to take care of day to day games and sports activities of the college.

College teams are formed to take part in state level and University level competitions and other intercollegiate competitions. Sports competitions are conducted in the interdepartmental level . The outdoor games as well as indoor games are being practised.

Cultural Activities:

Students participate in the cultural events held in the college like Technical fests, Annual Sports Day, Annual Day, to exhibit cultural talents and also inintercollegiate competitions like Drama, Dances, Music, skits, mimicries etc., We have a Cultural Committee in the college with experienced faculties to enhance the hidden talent of the students who play an excellent role for over all development of the student's community

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.ssc.edu.in/photos.php?cat=78&p=4

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

86

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ssc.edu.in/photos.php?cat=79&p=4
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

137.4696633

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- **The library has a rich collection of resources in the areas of Arts, Science, Social Science Humanities, Languages, and Literature. The resources include reference books, textbooks, magazines and journals.**
- **The library has 53754(till May 2021) books covering all major fields of literature, arts, and sciences.**
- **The college library is partially computerized with the automated issue of books using barcodes. The library has a separate reading area and computer-accessing facility.**
- **It is computerized and also equipped with partially automated SmartLibV2.7 library software wherein the user/ student can issue the books, return/renew or search for a particular book.**
- **Access to NPTEL Video/Web Course.**
- **The library has access to e-resources like open-access**

databases and NLIST.

- The normal functioning of the Library is assisted and governed by a Library Advisory Committee with the Principal as the Chairman and the Librarian as the Secretary. The Library Committee meetings are held periodically and the requirements/ improvements are reviewed for further streamlining.
- The library functions on all working days except on Second Saturdays and Government holidays. The lending section functions from 9.30 am to 4.30 pm. The Library is open to all students, faculty members, and administrative employees.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://www.ssc.edu.in/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	A. Any 4 or more of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,42,750

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our College campus is WiFi enabled. Optical Fibre Connectivity is available to every department from Campus Networking Center. Computer Laboratories are connected to the internet through Manageable Switches, Cisco Networks. Cyberoam Firewall provides the network availability and security. The high end networking devices provides simultaneous access of the servers to computer laboratories. About 100 users can simultaneously access the facilities from their departments. Since all the Computer Systems in ACE are connected in a switched fibre optic campus network, one can access any resource from any node in the campus. The facility was started by using centrally sponsored Scheme, National Mission on Education through Information and Communication Technology (ICT)from BSNL, which had 10 mbps broadband connectivity. In the year 2020 this facility was upgraded to 100 mbps bandwidth. An uninterrupted connectivity for the conduct of online classes was establishedfrom the academic year 2019- 2020.

We Provide

- **100 Mbps Internet Connection Rail NET and Local provider DIWAN support Pvt, Kalady**
- **Dedicated Line for MEAEC via Optical Fibre**
- **OFC Backbone Network**
- **OFC Network to Interconnect Every Building to CNC**
- **Wi-Fi Enabled Campus**
- **24 X 7 Internet Connectivity**
- **Unlimited Usage of Internet available for faculty, research scholars and PG students**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.ssc.edu.in/page.php?id=MTAy

4.3.2 - Number of Computers

160

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

137.469

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Institution has two generators ensuring uninterrupted power supply to the institution.The college has well-equippedand well ventilated Auditorium with a seating capacity of over 300 people, and aseminar hall with 100 seats.A well- equipeed e learning smart seminar room is maintained in the college.

Computer labs are well equippedwith Central power back-up and internet facilities. New and updated equipments are regularly incorporated in Science labs.Laboratory equipments are maintained by the technical staff or by contract.

A Gymnasium, Basket ball court, Indoor stadium and a spacious ground, Football and Cricket Play ground are also available. The College Canteen serves high quality refreshments and beverages.The Central Library has a stock of various subjects' related books and national-international journals along with E- journal subscribed under the consortium. Library also has career guides, placement sample papers, educational videos etc. It is computerised with open source software and also equipped with partially automated SmartLibV2.7 library software Library is monitored by Library committee consisting office staff, faculty and student representative.Hostel facilities are available for Girls. Electricity, water, generator, water purifiers, etc. are maintained by the technical staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.ssc.edu.in/photos.php?cat=78&p=4

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1044

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

20

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to Institutional website	https://www.ssc.edu.in/uploads/2022-05-07_ssc_Capacity%20Building%20and%20Skills%20enhancement%20initiatives.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

336

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

336

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

50

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

239

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

63

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students have active representation in academic and administrative

bodies of the Institute.

Student Council

Student's council actively involves in all co-curricular, extra-curricular and administrative activities. Student's council organizes various programmes including cultural events.

Representation in Statutory Bodies

Students have representation i student redressal committee, prevention of sexual harassment committee and AntiRagging committee.

Student representation in IQAC

Two students from each class represent the class in the IQAC. College IQAC would hold meetings with student IQAC members regularly.

Student representation in Placement and Career Guidance cell

Student representatives from every class are included in the career guidance and placement cell and they would share carer related information with their classmates.

Class Committees

All programmes like, fresher's day, Onam celebration, Christmas celebration, etc. have class committees for each course that comprise of student members , along with faculty members .

Cultural and Sports Committees

Students have strong representations in all cultural and sports and games committees and help in organization and management of event

Special Events

Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honouring teachers and othernational celebrations that include, Independence Day, Science Day and various NSS and social service activities

File Description	Documents
Paste link for additional information	https://www.ssc.edu.in/uploads/2022-05-07_ssc_Students%20Representation%20in%20Academic%20&%20Administrative%20Bodies.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

51

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Sree Sankara College Alumni Association is registered under Travancore -Cochin- Cultural, Literary, Scientific and Charitable Societies Act 1955 dated 18-12-2019,which is aimed at strengthening bonds among the former students of the college and also to promote frequent interaction between the institutionand the Alumni. The college has illustrious alumni over different parts of theworld and the alumni association plays a key all in keeping them connected totheir alma mater. In addition to this association, the Alumni members of various departments also conduct meetings

During the first wave of the COVID, Alumni Association and Sree Sankara College donated pulse oximeters, Masks and sanitiser to the

government hospital Mattoor.

On 14/08/2020Alumni Association and NSS unit of Sree Sankara College Kalady jointly organized the webinar 'Positive Commune Practice Session' to help students relax from stress and anxiety due to the COVID-19 outbreak.

Alumni Association donated mobile phones to financially backward students to attend online classes

File Description	Documents
Paste link for additional information	https://www.ssc.edu.in/uploads/2022-05-07_ssc_Alumni%20Association%20Activities.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) `E. <1Lakhs`

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

- To achieve excellence in higher education, with a stress on creativity, skill development,employability, personal values and human development

Mission

- To mould good citizens with ingenuity, adaptability, social commitment, and ethical values that can provide innovative leadership in all walks of life.
- To realise the vision, we as teachers impart "Vidya" to the

students, which kindles an undying spiritual and intellectual enlightenment, fulfilling our motto that "Vidya" alone leads to "Amruthathva"—the Supreme Realisation.

The institution disseminates knowledge to the heterogeneous student community with values of civility, equity and excellence, transcending the barriers of segregation. It strives to provide a scaffold where the learners equipped with various epistemological dimensions and, are ingrained with the necessary values, diligence and skill. The institution has constituted various committees for academic and administrative purposes. The management, Head of the institution and various other committees work in tandem to chalk out various strategies attaining excellence in all aspects of governance.The various activities of College are aimed at stimulating the discursive, creative and aesthetic potential of the students. Internal Quality Assurance Cell (IQAC) with Principal works together for quality education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

All academic and non-academic decisions based on policy are delegated by the Governing Body to the College Council, which is led by the Principal. The college maintains a decentralisation approach which is reflected in the following case study. With respect to the admission of students, the principal forms a committee to assist him to ensure the smoothness of the process. Teachers are vested with different responsibilities pertaining to the admission process like consolidating marks, categorizing admission like merit, sports and various reservation categories, preparing rank lists, sending admission cards, conducting interviews and admitting students according to their marks. The interview is conducted by the principal with the support of the committee members. Participative management is ensured in the conduct of the activities of various clubs and committees within the institution. The decentralisation and participative work is found in making decisions concerning conduct of examinations, to address grievances of various kinds, in ensuring discipline within the campus etc. with the principal at the top of affairs and the IQAC co-ordinator and other members

supporting him. Various international, national conferences are conducted by various departments with support from the management.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College administration empowers the Principal along with council members and the IQAC, to look into all of the institution's academic operations. They have frequent meetings and take the necessary actions to develop and implement the institution's strategic plans. After SWOT Analysis, the institution planned to start skill-based diploma and certificate programmes to provide more employability for students. According to the plan, a committee was formed with a Nodal Officer in charge. We had applied for 4 Diploma courses (Yoga Trainer, Event Management, Film Making and Solar PV Panel Installation and Maintenance) and 4 certificate courses (Energy Audit In Building Sector, Stock Market Trading, Vermicomposting, Water Quality Monitoring Techniques). All the courses got UGC approval and are complying with National Skill Qualifications Framework (NSQF). The diploma programmes are of one year duration while certificate programmes are of six months duration. All the programmes are run with collaboration with industry partners focusing on employability. The courses started in December 2020 and all of them were successfully completed. There were a total of 50 students enrolled in diploma courses and 116 students enrolled in certificate courses.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

College Council:

The College Council which comprisesthe Principal, the heads of departments,two elected members, IQAC coordinator and librarian plays a powerul in the planning and implementation of the various policies of the institution. . It is actively involved in taking policy decisions in issues related to development of the college.

Internal Quality Assurance Cell (IQAC)

All academic, curricular, extra-curricular, extension and developmental activities come under the purview of the IQAC. As an Advisory body, the IQAC helps to initiate student and staffexchange programs and assist in their empowerment.

Promotional policies:

Promotion of teachers is based on the Career Advancement Scheme (CAS) of the UGC and Mahatma Gandhi University. The promotion of nonteaching staff is carried out as per the Government of Kerala and Mahatma Gandhi University norms. Grievance Redressal Mechanism:

The overall functioning of the college is carried out smoothly and effectively with the help of different internal committees, clubs and cells. .Grievance -redressal mechanism is effectively implemented through dedicated committees constituted for the purpose. The college has a Grievance Redressal Committee, Women's Redressal cell, Anti-Sexual Harassment Committee, Anti-ragging Committee, and Discipline Committee for proper redressal of the grievances of students and the faculty.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.ssc.edu.in/page.php?id=NA==
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and	A. All of the above

Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **The welfare measures such as pension, medical and other aids instituted by the Government are given on time.**
- **As an aided college, salaries and benefits for faculty and support personnel are determined by the UGC and the State Government. During a crisis, however, management provides additional support to the employees.**
- **The financial well-being of the workers is taken care of by Sree Sankara College StaffmCo-operative Society Ltd. No. E642, a government-approved financial institution. It makes use of instructors' and non-teaching staff's savings.**
- **It also provides loans such as student loans, personal loans, and other types of loans. The society is able to cover practically all of the staff's financial needs. Loans are made available at a10% interest rate.**
- **Scholarships have been established for the benefit of the children of employees.**
- **The institution has a travel desk that helps instructors, administrative staff, and students plan instructional tours, study vacations, and leisure travel.**
- **Personnel can also use the playground and other sports and activity facilities.**
- **All state governmentwelfare programmes have been implemented, including the Provident Fund, Pension Scheme, Group Insurance, Family Benefit Scheme, State LifeInsurance, and so on.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

33

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution strictly follows the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges together with all amendments made therein from time to time, for its teaching and non-teaching staff. Teaching Staff Faculty members' performance is evaluated on an annual basis, and promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) in compliance with UGC Rule 2010 IV Amendment and 2018 Regulations. Faculty members are notified well ahead of time when they are due for advancement. IQAC verifies the proposals submitted by the faculty members,and as per the UGC regulations they must appear before a screening/selection committee. Aside from academics, the institute engages in a variety of activities for which faculty members are allocated additional responsibilities for which the institute gives appropriate weighting in their overall assessment.

Non-Teaching Staff Individual technical contributions such as topic knowledge, alertness, productivity, quality, readiness to learn, diligence, and others are observed in evaluating non-teaching staff performance.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

- **Regular internal and external auditing is carried out annually.**
- **Internal auditing is carried out by the registered FCA appointed by the management.**
- **External auditing - Government accounts, fees and the like - is carried out by auditors from the directorate of Collegiate education, Government of Kerala and office of the Accountant General of Kerala.**
- **UGC accounts and grants from other funding agencies are audited by FCA and Government auditors.**
- **Utilization certificates are submitted for the grants from UGC and other funding agencies.**

Mechanism for settling audit objections:

- **All objections raised in the audit report clarified then and there itself at the respective forums.**
- **The financial dues due to the retiring principals are settled on clearing the audit objections.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during

the year (INR in Lakhs)

2

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](View%20File)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Our resource mobilization policy and procedures are as follows:

- **Planning Forum and IQAC ensure optimum utilization and monitor infrastructure development in tune with the requirements. Suggestions for improvement are proposed by the IQAC and same is discussed with the Planning Forum. Once the proposals are accepted by the Principal's office, a quotation for the same is invited. After the approval of management the equipment's are purchased and the same is entered in the stock register of the concerned department and the college.**
- **Government funds are optimally used for which it is being sanctioned.**
- **Regular internal audits from the Charted Accountant and external audits from the government make sure that the mobilization of the resources is being done properly.**
- **Various committees such as time-table committee, Library Advisory Committee ensurethat the resources in the institution are utilized optimally.**
- **Classrooms are allocated based on the academic schedule and general time table.**
- **Auditoriums, seminar halls are made available to department level programmes on a priority basis.**
- **Computer labs and internet facilities are made freely accessible to staff and students.**
- **Laboratories are allocated to different batches based on a predetermined schedule.**
- **Staff and students utilize the facilities at the Gymnasium.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

At the beginning of every academic year IQAC frames an action plan and ensures its proper implementation. . Quality assurance strategies and best practices to be institutionalized are discussed in the IQAC meetings and decisions taken are communicated to the staff by the Principal.

1.Students' Orientation Programme:

At the beginning of every academic session, Students' Orientation Programme is held for freshers. Students are given information about examination system, internal marks, Program outcomes, various Cells, library, NCC, NSS, sports etc.

2. Skill Based Programmes: Under the coordination of IQAC, five departments applied for UGC-NSQF Skill Based Programmes programmes which were approved. ,The programmes are:

DIPLOMA PROGRAMME (Duration: 12 months)

i). Yoga Trainer Beauty and Wellness

CERTIFICATE PROGRAMMES (Duration: 6 months)

ii). Energy Audit in BuildingSector

iii). Stock Market Trading Banking Sector

iv). Vermicomposting

v). Water Quality MonitoringTechniques

3. SMART Scheme: A new quality enhancement scheme named as SMART (Sree Sankara Management Aid for Research and Transformation) was launched to support departments in conducting academic events.

Proposals are invited from all the departments, scrutinised and ten departments are granted approval. Innovative projects are carried out in various departments to inculcate social responsibility and Research aptitude among the students.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Employers and Industry.IQAC, through discussions and recommendations, identifies need of improvement towards teaching learning and prepares a plan of action for upcoming session.Feedback is also collected from the various stakeholders.The teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises FDP programmeson teaching pedagogies.IQAC also organises training sessions for defining learning outcomes and also for its attainment.

File Description	Documents
Paste link for additional information	http://www.ssc.edu.in/page.php?id=NTI=
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://www.ssc.edu.in/page.php?id=NTI=
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity puts the focus on fairness and justice regarding benefits and needs for women and men, girls and boys. Equity is used within the education, health and humanitarian sectors referring to the equal distribution of resources based on the needs of different groups of people. 'Sakhi'- the cell constituted for the women community of our institution ensures equal participation of women in all the activities. Along with the provision of equal access to education, quality and affordability also are emphasized. Our cultural moorings have gender equality as a core principle. Adi Shankaracharya opens his beautiful hymn called "Soundarya Lahari" with a clear statement on how Lord Shiva is powerless without his wife Shakthi,one complements the other. Our institution provides equal opportunities to all irrespective of the caste, creed, gender, class. color etc. and admits more than 70% of women students and staff.

File Description	Documents
Annual gender sensitization action plan	https://www.ssc.edu.in/page.php?id=MTAz
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ssc.edu.in/photos.php?cat=68&p=4

7.1.2 - The Institution has facilities for	B. Any 3 of the above

alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management in the Campus: Bhoomitrasena club is actively involved in the effective disposal of wastes produced in the campus. Biogas Plant in Canteen: The food waste and vegetable peels generated from the canteen are mostly utilized in biogas plant installed close to the canteen. Incinerator: Two incinerators had been installed to dispose degradable materials. Vermicomposting is another method of waste decomposition adopted in our institution. UGC- Approved Certificate Course in Vermicomposting: An MoU was signed with Paravur Municipality which is running vermicomposting units and rendering service to institutions and people. Liquid waste: liquid wastes from laboratories pass through concealed pipeline into soak pit E Wastes: Discussions are going on with different agencies having registration under Pollution Control Board who collect the cumulated E wastes from the campus. Plastic Wastes disposal: Platic wastes will be collected, washed, and dried and kept safely. Planning to sign MoU with registered agency. Waste recycling system: The glass and plastic containers are converted to cute show pieces Plastic free Campus initiatives • Steel & mud glasses instead of paper cups • Jute bags instead of plastic bags • Paper bags, substitute to plastic kits • Paper pens instead of plastic pen

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Cultural activities As the students were restricted to their domestic environment due to Covid 19 lockdown, the cultural activities of the institution went on in online mode. 'SAMRAKSHA' Special seven-day camp - "Youth for prevention and mitigation of Covid-19 was organised virtually by NSS on 22/12/21. Commemoration

of Environmentally Significant Days Bhoomitrasena club commemorated the following days with various activities World Environment Day Ozone Day Wildlife Week Wetlands Day Wildlife Day Soil Day Biodiversity Day Human Values and Professional Ethics Various departments of the Institution took initiatives to convene programs to inculcate the consciousness on national integration, constitutional rights, fundamental duties etc. Birthdays of famous personalities celebrated time to time. Various clubs and departments take initiatives to convene programs to inculcate consciousness on national integration, constitution, fundamental duties and rights, etc. In addition to observing national days such as Independence Day, Republic Day, Gandhi Jayanthi, and Yoga Day, the institute observes Science Day, Mathematics Day, Sanskrit day, Hindi day, etc., also with due respect and meaningfulness. To inculcate a sense of righteousness and values, Guru Poornima, National Teacher's Day is observed with due respect and sanctity every year.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In the curriculum of both UG and PG Students, Research methodology paper is included with the objective to acquaint with the ethics in research in connection with their contribution to the society. Post-Graduation Course in Environmental Science and Management educate them on the relevance of Eco-preservation and conservation of nature and the prospects in field of environmental research. B. VoC course in Renewable Energy make the students informed about the viability of wind and alternative energy projects. Capability to integrate distinct options and assess the business and policy environment regarding wind and alternative energy. Human Rights Education is included in the curriculum as it promotes values, beliefs and attitudes that encourage all individuals to uphold their own rights and those of others. It develops an understanding of everyone's common responsibility to make human rights a reality in each community. Bhoomitrasena Club Students are sensitized to adapt green practices, conservation of natural resources, and sustainable development. Celebration of Independence Day, Republic Day etc. initiated by NCC used to inculcate the true spirit of the nation.

Due to the Covid restrictions many of the activities were conducted online and some of the activities were done by students at their home itself.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.ssc.edu.in/uploads/2022-05-07_ssc_NCC%20Report.pdf
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**C. Any 2 of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

NCC unit of the Institution commemorates following days by organising diverse programmes by the cadets: International Yoga Day International Drug Abuse Day World Environment Day Independence Day World Ozone Day Fit India Run

Gandhi Jayanthi, NCC Day, World Constitution Day, Republic Day, Swachta Pakwada, Social Justice Day, Anti-Tobacco Day Womens Day,

Zero Discriminaton Day. Bhoomitra sena Club of SreeSankara College commemorates environmentally significant days by organising various activites and programmes. World Environment Day, Ozone Day, World Wildlife Week, World Wetlands Day, World water Day, Elephant Day, World River Day. Soil Day etc. Birds Club International also observed National Bird Day, Bird watching Day etc. Due to the Covid 19 restrictions prevailed during the course of time, festivals like Onam, Christmas, Ester, Vishu etc. were celebrated by the Tutors and their students in online mode. The activities done by NCC and Bhoomitrasena also did it in online by organising online seminars competitions, Yoga demonstrations, quiz programmes, competitions like, painting, Collage, Essay, Documentary, Ppt, slogan etc. World Wildlife Week: BMSC & Kerala Forest & Wildlife Depts. Horthus Malabaricus- An Introduction on 10/10/2020 was organised online. World Wildlife Week Documentary Competition "Shoot us With Camera" Topic Wildlife Biodiversity & Envt.25/9/2020.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1

ECO-CONSERVATION DRIVE IN THE CAMPUS

Protection & Conservation of Birds in the Campus

Link for a virtual visit to our Birds space.

https://www.youtube.com/watch?v=uZxnigAiEWQ

Commemoration of Environmentally Significant Days (Bhoomitrasena Club)

World Environment Day, Ozone Day, Wetlands Day, Wildlife Week Celebration etc. by organising various programmes.

LoU Signed between Bhoomitrasena club & WWF India 5/10/2020

Greening Campus move:

Setting Star Garden

. Planting saplings

Medicinal Plants

Plastic free Campus:

Alternative to plastics

- Jute and paper bags
- Steel cups instead of paper cups
- Mud glasses

Recycle & Reuse

Waste Management: Provision for Solid, liquid, plastic and E wastes management.

BEST PRACTICE 2

SREE SANKARA MANAGEMENT AID FOR RESEARCH AND TRANSFORMATION(SMART)

The SMART Scheme, aimed at stimulating the institution's academic environment, provides financial assistance to departments to organize Conferences/Seminars/Webinars/Workshop/Symposium at International/National and State level on various subjects of academic relevance. Financial support, to a maximum of 20,000 /- is sanctioned to select ten departments of the college.

Selection based on:

- Completeness of the proposal in every report

- Innovation/Relevance

- External funding

- Level of the programme

The selected departments are sent acceptance letters.

10 Departments organized Seminars during 2020-21 under SMART Scheme

File Description	Documents
Best practices in the Institutional website	https://www.ssc.edu.in/page.php?id=OTc=
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution named after the great Saint and philosopher Jagadguru Adi Sankaracharya has the vision to perpetuate his memory and to nurture his birthplace as a cultural citadel with a mission is "to mould good citizens with ingenuity, adaptability social commitment and ethical values".

The institution gives thrust to Advaita Vedanta included in the Sanskrit undergraduate and post graduate programmes. The department publishes a research journal Sadvidya Sanskrit department in association with Thrikkaikkaattu Swamiyar Madom disseminate Indian philosophy, Sanskrit language, and literature to common man, through weekly contact classes. The department is involved in the conservation of invaluable, palm-leaf manuscripts through digitalisation.

The students of Sanskrit are involved in the activities of Samskrta Bharati – Viswa Samskrta Prathishthanam" a national foundation with international reach for the propagation of Sanskrit and Indian Culture.

The department observes Sanskrit Day, Gurupoornima Day and Sankara Jayanthi day every year, to instill the awareness of Indian heritage and values in students.

Celebrated 'Gurupoornima' on 16.07.2020 in association with Adi Sankara training College and Guest Speaker was Sri. Vidyasagar Gurumoorthi

UGC-NSQF Skill Based Programme, Diploma course in Beaty & Wellness

is being conducted in the Dept. of Sanskrit having industrial partnership with Rishi Gurukulam.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. New generation courses 2.Skill enhancement programmes 3. Well advanced library 4. Infrastructural development 5. Placement drives