



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Sree Sankara College, Kalady
• Name of the Head of the institution	Dr. Suresh A
• Designation	Associate Professor
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	0484 2462341
• Mobile no	9539010653
• Registered e-mail	info@ssc.edu.in
• Alternate e-mail	principal@ssc.edu.in
• Address	Sankar Nagar
• City/Town	Mattoor, Kalady, Ernakulam Dist
• State/UT	Kerala
• Pin Code	683574
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Mahatma Gandhi University				
• Name of the IQAC Coordinator	Dr. Preethi Nair				
• Phone No.	9446746143				
• Alternate phone No.	9249444803				
• Mobile	9446746143				
• IQAC e-mail address	iqac@ssc.edu.in				
• Alternate Email address	iqacssckalady@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.ssc.edu.in/uploads/2022-07-19_ssc_AQAR%20Report%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ssc.edu.in/Handbook%202021-22%20web.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 3	B++	2.80	2018	02/11/2018	01/11/2023
6.Date of Establishment of IQAC			01/06/2005		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Dr. Manju V Kumar	Research Project	ICSSR	2021	200000	
Dr. Aneesa P. A.	Student Project	KSCSTE, Govt of Kerala	2021	10000	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC	View File				

9.No. of IQAC meetings held during the year	18	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes	
<ul style="list-style-type: none"> If yes, mention the amount 	25000	
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>1. Eleven academic events conducted with SMART scheme of IQAC 2. Two FDPs conducted with NEP themes, supported by UGC_STRIDE scheme in association with MG University 3. Napkin Vending Machine and Incinerator installed in the new ladies toilet complex 4. Energy, environment and green audit was done with support from a registered agency 5. Conducted a two days workshop on Constructive Mentoring for Capacity Building for the teachers of the college on 11th and 18th of September 2021</p>		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
Support departments to foster research culture	Workshops conducted with support from SMART (Sree Sankara Management Aid for Research and Transformation) scheme of IQAC. 11 programmes were conducted including National and International webinars as well as offline events, by various departments	
Supporting health and wellness of girl students	Napkin Vending Machine and incinerator were installed in the newly constructed toilet	

	complex
Assisting teachers for their service matters	IQAC involved actively in preparing for Teachers' promotion
Inculcating values, civic sense, responsible citizenship and nationality among students	Commemoration of days in association with clubs and cells
Placement cell and Career guidance cell to be strengthened	Sanbella edutech in collaboration with IQAC- 2 day online orientation UGC-NET, research opportunities in India and abroad - placement cell
Enhancing quality of teachers in view of New Education Policy	Two five-day faculty development programme conducted with UGC STRIDE support in association with MG Univeristy. Both the programmes turned out to be a grand success with a total of about 250 teachers from around the state participated
Efforts for a sustainable living	Energy, environment and green audit was done with support from a registered agency
Equip Teachers for effective Student Mentoring	Conducted a two days workshop on Constructive Mentoring for Capacity Building for the teachers of the college on 11th and 18th of September 2021

13. Whether the AQAR was placed before statutory body?	Yes
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- Name of the statutory body

Name	Date of meeting(s)
College Council	19/12/2022

14. Whether institutional data submitted to AISHE
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Year	Date of Submission
2022	29/01/2022

15. Multidisciplinary / interdisciplinary

Being an affiliated college, our course structure and the content for pedagogical transaction is designed by the parent university (Mahatma Gandhi University, Kottayam) as per the UGC guidelines. The University has an 'Open Course' which is an optional course, of which the student is free to take at his/her will. The Open course which is offered in the fifth semester is a non-major elective course offered by the Departments other than the parent department. The University offers a flexible and innovative curricula that includes credit-based courses and projects in the areas of community engagement and service, environmental education, and value based towards the attainment of a holistic and multidisciplinary education. The students of every discipline have a core paper in Environmental Studies and Human Rights in the fifth semester. Many of the elective papers especially in the language disciplines, offered at the UG and PG levels address issues of Ethics, Gender sensitivity and Indian Values. The elective courses offered by Science disciplines include cross cutting research areas including material science, Nanosciences, etc.

The institution has also implemented multiple Add on programmes for the fruitful implementation of multidisciplinary and interdisciplinary education which will definitely enable our students to develop the skills required in 21st century.. The Add On courses have been chosen by each department with learning outcomes that define the specific knowledge, skills, attitudes and values that are to be acquired by the learner and would ensure that each programme achieves its goal of being interdisciplinary and at the same time help the student in his/her chosen career field.

The B. Voc Programmes offered by the institution have a suitable mix of general education and skill development components and also have multiple exits at the end of 1st, 2nd and 3rd years of undergraduate education while maintaining the rigor of learning.

16. Academic bank of credits (ABC):

Regarding the implementation of Academic Bank of Credits, the

institution has to wait for the University Academic Council to give a decision as it is an affiliated college under the Mahatma Gandhi University Kottayam.

17.Skill development:

The UGC has sanctioned approval to establish Deen Dayal Kaushal Kendra :A Centre for knowledge aand upgradation of skilled human abilities and Livelihood at Sree Sankara College. This centre offers the following B.Voc Programmes, under Deen Dayal Upadhyay Kaushaal Kendra:

1. B.Voc. Tourism and Hospitality (since 2019)
2. B.Voc. Broadcasting and Journalism (since 2019)
3. B.Voc. Renewable Energy Management (since 2019)
4. B.Voc. Visual Media & Film Making (since 2021)

Two Diploma Programmes (Community College Scheme) are also offered since 2021 in

1. Event Management
2. Airport Management and Ground Handling

The B.Voc Programme incorporates skill components and specific job roles along with broad based general education. This would enable the graduates completing B.Voc to make a meaningful participation in accelerating India's economy by gaining appropriate employment, becoming entrepreneurs and creating appropriate knowledge.

In addition to this, the Institution has programmes in Biochemistry, Biotechnology, Microbiology and Environmental Science which have skill development components for diverse forms of employment in the sector of education, health care manufacturing and other services. The college offers its students elective Add On Courses which are skill enhancement courses as per their aptitude, curriculum and which are best suited to their needs.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution has three full-fledged language departments namely Hindi, Sanskrit and English and all these departments offer courses which deal with Indian Languages, Culture and Knowledge Systems amongst other topics. In addition to these departments, the college also has a Malayalam course which is taught as a subsidiary course at the UG level.

The English and Sanskrit Departments are also research centres where research work is undertaken related to the Indian culture, music, arts and literature. The traditional ethos of our nation is

inculcated in the students to multiple cultural programmes organised throughout the academic year. Important days of our Indian calendar are also celebrated.

The medium of instruction of all subjects except the Indian languages is English. However, all the faculty do engage the students in the regional language Malayalam, especially in the understanding of difficult concepts.

The Department of Sanskrit of the college is well bound on upholding Indian heritage and traditions through various cultural and academic events. The department celebrates Guru Purnima every year and it teaches the students about the values of respect and gratitude towards their gurus. In addition, the department commemorates Indian Philosopher's Day, Yoga Day, Sanskrit Day and Gita Day with due respect to Indian heritage and culture. The Department of Sanskrit has a collaboration with Swadhyaya Research Foundation, an NGO based in Ernakulam. Renowned scholars in Indology interact with the faculty and students on aspects of Indian philosophy and Indian knowledge systems. In addition to this a seminar "Decolonizing Philosophy in the light of Vedopanishadic Knowledge Systems" was jointly coordinated with the NGO. A book "Ratnaprabha" was published in collaboration with them. The faculty members of Sanskrit department offer weekly Sanskrit classes for public in collaboration with Thrikkaikkat Swamiyar Madom trust. The department offers UGC-NSQF approved diploma programme in "Yoga Instructor" since 2020.

The institution encourages its faculty to enhance their skills in these areas by attending FDP, Refresher courses, seminars and conferences in these areas. Events related to our nation's rich knowledge systems are conducted by the college too. The Department of Mathematics in association with Madhava Ganitha Kendra and Cosmic Maths Foundation conducted an Online International Vedic Mathematics Conference on 11th and 12th Sep 2021. It concentrated on the role of vedic mathematics in the holistic development of a student.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

All the programmes offered by the Mahatma Gandhi University to which the college is affiliated, follow the CBCS (CHOICE BASED CREDIT SEMESTER) system with Outcome Based Approach. The flexibility in the curriculum has been designed with industry-specific goals in mind and the faculty enjoys complete freedom to appropriate the syllabus by incorporating the latest knowledge and stimulating the creative minds of the students. The evaluation mechanism employs continuous assessment with grade point averages. .The faculty of the

institution follows the Outcome Based Approach with regards to developing the analytical skills and effective communication, The Programmes offered have Programme Outcomes, Programme Specific Outcomes and all the courses within the programmes have course outcomes. The learning opportunities in the college enable and encourage all students to achieve those essential outcomes. Internal assessments are done generating Questions/statements from the syllabus using the 6 levels of Cognitive Domains of Revised Bloom's Taxonomy. The faculty are encouraged to attend FDP's, Short term courses and Seminars to hone their skills in the OBE approach, The college also conducts FDP's on OBE from time to time. Two FDPs namely 1) Art of Framing Questions: Applying Bloom's Taxonomy and 2) Outcome Based Education: Framing Questions Using Bloom's Taxonomy, both with financial support from UGC-MHRD-STRIDE scheme, in association with Mahatma Gandhi University. More than 100 teachers from all over the state, in addition to our own teachers, benefitted. University sets question papers based on the cognitive levels defined by Bloom's Taxonomy. The college has decided to conduct at least one internal assessment based Question papers set on the standards of OBE.

20.Distance education/online education:

The institution is in the process of implementing a Learning Management System and Student Management System across all its programs to provide the students a completely online teaching-learning environment. The faculty are encouraged to deliver the courses in an online format to students. The teaching-learning process is carried out in a blended mode where continuous monitoring and evaluation is done to ensure that faculty can do timely intervention. Extra classes and remedial sessions are taken through the online mode so that weaknesses can be addressed immediately. The faculty uses Google tools like Google Meet and Google Classroom amongst other Google apps and Microsoft Teams to develop and deliver the entire teaching-learning process in an online environment in addition to offline teaching and interaction. A handful of students as well as teachers have enrolled and completed for Swayam MOOC courses and NPTEL courses. To coordinate this, a dedicated faculty member is also assigned. Many teachers have uploaded learning resources in audio, video and PPT formats in college YouTube channel as well as in Google and MS Teams classrooms.

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	661
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	2356
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	178
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	881
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	118
File Description	Documents
Data Template	View File
3.2	80

Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	95
4.2 Total expenditure excluding salary during the year (INR in lakhs)	61.63
4.3 Total number of computers on campus for academic purposes	177

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The vision of Sree Sankara College is "to achieve excellence in higher Education, with a stress on, creativity, personal values and human development." The Institution's mission is to perpetuate the teachings of Adi Sankaracharya in whose name this abode of learning has been established, i.e., "to mould good citizens with ingenuity, adaptability and social commitment and ethical values that can provide innovative leadership in all walks of life." In addition to this, the mission of the College is to achieve excellence in higher education with a stress on creativity, skill development, employability, personal values and human development. The affiliating university through its academic bodies such as Boards of Studies and Academic Council formulates the curriculum for all the programmes. The college follows the curriculum prescribed by the university in a systematic way. At the College Level, the implementation of the curriculum is constantly monitored by the College Council, which is a statutory advisory body, chaired by the Principal. The college supplies man power to various industries and research bodies. For effective operationalization of curriculum, linkages and collaborations with various industries, establishments and institutions have been established, that enable students of various

departments to do their project work.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ssc.edu.in/page.php?id=MTE=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the Academic Calendar of the University, with the support of the IQAC, the College Council, which includes the teachers-in-charge of all the Departments, structures the broad plan for the academic year - that includes

- the schedule for the commencements of classes for each semester,
- the conduct of the In-semester Examinations at the college level,
- the conduct of PTA meetings at the departmental level and the college level, and the submission of the Internal assessment marks/grades to the University through the Principal.

The respective departments prepare the detailed academic calendar for the course/programme they offer. This includes the timetable for

? the class work,

? the assignments,

? seminars,

? tests and

? projects.

As per the academic plan of the department for the programme, the class work, the assignments, the seminars, surprise tests and periodical tests are held. Workshops, seminars, exhibitions, competitions, debates, quiz and poster presentations are also held. Interactive sessions with eminent scholars are also organized. Teaching-learning aids like models, charts, smart boards and LCD projectors are used. The IQAC closely monitors the curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ssc.edu.in/Handbook%202021-22%20web.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

132

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The College strongly believes in integrating cross cutting issues relevant to professional ethics, gender, human values, environment, and sustainability with a view to ensure holistic development of the students. The students must become empowered professionals and contribute to the social, economic and technological development of the nation besides acquiring skills for critical thinking, logical reasoning and decisions making in times of crisis. Since the time of its inception, the college has made efforts towards developing value-based education to the students with a vision to promote values to be a better citizen. The Mahatma Gandhi University, under which the institution is , has prescribed courses for all programs relevant to gender, environment and sustainability, human values and professional ethics, in various semesters. In the fifth semester a compulsory course of Environmental Studies and Human Rights has been

incorporated into all programmes. The college celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students. The college has Women Cell (Sakhi) and a Grievance Redressal Cell to provide counselling to students, promote gender equity among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

384

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

807

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

456

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college identifies slow learners and advanced learners through continuous assessment system, which involves periodic written tests, assignments, seminars, lab skills, records, project and viva voce, and different strategies are implemented accordingly. Regular PTA sessions and Mentoring sessions also augment the efforts to cater to these different categories.

The following Special activities are conducted for Advanced Learners:

- Students are motivated and inspired to get university ranks.
- Semester toppers and university rank holders are honoured with certificates and cash prizes.
- Encouraging them to participating in various symposiums like quiz, poster presentation, Conferences, inter institution competition etc.
- Guiding the students for Competitive Examinations, such as NET, GATE, JAM, SET, etc.
- Guiding and encouraging to publish/present research papers in seminars/conferences/Journals.
- Provide various Add on course programme for additional skill.
- Career opportunity programmes organized by placement cell.

The following Special activities are conducted for Slow Learners:

- Remedial classes
- Special Coaching class and Counselling sessions.
- Training based on Previous Question papers
- Repeated practice on important questions.
- Providing additional class materials for each subject
- Regular mentoring
- Regular communication with parents

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2356	117

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to lab work as prescribed in the syllabi, project work, field trip, workshop etc. are also done by all UG and PG streams. Sanskrit department has done the manuscript conservation by some students as project work. Department of Microbiology visited Bird Sanctuary at Thattekkad in study tour of 2021-2022. Chemistry students visited a chocolate factory during 2022 field visit. B.Voc Broadcasting and Journalism department provides Hands on training in photography, Visit to media centres: Case study and report presentation and print media skill and The Art of Script for the students. B.Voc Tourism & Hospitality department provides hospitality internship as field work. Students are regularly taken to Study Tours by all the Departments. They are accompanied by the faculties of the college who assist them to gain applied knowledge through these tours.

Workshops, webinars, Quiz programmes, field visits, blood donation camps, counselling sessions, various inter and intra collegiate competitions, training to prepare environment friendly and sustainable products, street plays on contemporary social issues, role plays, debates, exhibitions, etc., conducted by various clubs and committees, most of them with external financial support provide ample opportunities to the students for experiential learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

A student-centered teaching-learning pedagogy that incorporates the thoughtful application of digital tools to lectures, exams, and presentations. Teachers are encouraged to participate in FDPs and training relating to the ICT tools for their subject area in addition to the training sessions offered by IQAC. We have:

- 10 Mbps Internet Connection as per NMEICT
- Dedicated Line for MEAEC via Optical Fiber
- OFC Backbone Network
- OFC Network to Interconnect Every Building to CNC
- 24 x 7 Wi-Fi Enabled Campus
- Unlimited Bandwidth

Computer Labs

All the computers are running on licensed Windows OS and Office software. The Computer Lab is also equipped with LCD Projector and Screen, printers, scanners, and with UPS backup. Broadband WiFi connectivity is provided to faculty members, research scholars, and Post Graduate students.

Learning Management System

All the faculty members and students have individual user ids in Licensed MS Teams with access to all the resources available in Remote teaching and learning in Office 365 Education.

ICT tools and resources available:-

Presentation slides NLIST, E - Padashala Swayam, NPTEL, INFLIBNET, LCD Projector, Internet, E-Books, E-Journals, Microsoft Teams as LMS, White Screen, ICT enabled shooting floor, Laptops, and Desktops, Latex Bemer, YouTube videos by teachers

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

70

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1264

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per the guidelines of University, Principal appointed an Internal Exam Committee for the conduct of transparent and robust Examinations and to make policy decisions thereof. The Committee in consultation with the Principal prepares schedule for internal examination, and is included in the academic calendar. Exams are conducted in a Centralised mode and time tables are displayed on the notice board Teachers in charge prepare question papers for each theory course. To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are returned to students for grievances, if any. All mark lists are submitted to the internal Examination committee for record. The final internal assessment marks calculated on the basis of

attendance, marks of class test and assignment marks, and are uploaded on university portal at the end of semester. The consolidated marklist is published in the notice board and grievances are redressed before uploading the same to the university portal. Absentees, if genuine reason is presented, are given re-test. During the Pandemic, the examination was conducted through online mode using LMS such as Google classroom and Microsoft teams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examinations are conducted centrally by the internal exam committee based on the norms of the University. Once the results are ready, the departments publish it on notice board as well as in Class WhatsApp groups. A time period of maximum two days is fixed for submission and redressal of grievances if any, is given for all students. In case of grievances, the teacher in charge of the course will redress it by doing the needful. In case a student could not appear for an exam based on genuine reasons, he/she is given another chance to do it within one week's time.

Grievances on other components of Internal assessment such as assignments, attendance, etc are also redressed effectively and time bound. Assignment submissions and seminars, if not done within the stipulated time, date will be extended but with a proportionate reduction in grade. Attendance shortages, if reported are dealt with based on the regulations put forth by the University. Exam related grievances if not redressed by the teacher-in-charge, will be forwarded to Student Grievance Redressal Committee of the institute. Then, grievance committee with the guidance of the Principal will take over the matter and start redressal mechanisms at the earliest.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all programmes offered by the institution are according to the University Syllabus and are electronically available on both the MG University Website (www.mgu.ac.in) and College website www.ssc.edu.in. The syllabus, the PO, PSO and COs of each programme are all framed in strict compliance with the objectives of OBE and has been prepared by the concerted effort of all the faculty members of the University, Govt. Colleges and Aided Colleges of the concerned subject after rigorous brainstorming sessions of discussions and arriving at a consensus which is finally approved by the BoS of the concerned programme. The approved syllabus with the POs and COs is properly distributed and publicised amongst the faculty members and students of the concerned programme.

Information on POs and Cos are given to students during the induction and orientation programmes by the faculty members of the concerned Departments. It is reminded during the PTA meetings and it is also made available in the Library. It is decided to prepare at least one question paper of Internal test series in such a way that attainment of POs and Cos are by students are tested.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ssc.edu.in/page.php?id=ODc=
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessments for the attainment of Programme outcomes and Course outcomes are evaluated by the College continuously as per the Performa provided by the University. The assessments are done directly through continuous internal assessment tests and other modes like seminars, assignments, peer discussions, online and offline quizzes, PowerPoint presentations, mini projects, etc. The performance of the students in each of these activities is used to compute the level of attainment in each of the COs and necessary improvement measures like revision, repeat tests etc are given to slow learners to raise their level of understanding and requirement

in each COs. In each semester of any course, there will be at least two descriptive internal examinations.

For programmes having Practicals courses, additional assessments to satisfy at least any one or more of the defined program outcomes are included. These describe what students are able to demonstrate in terms of knowledge, skills and values upon completion of the said course. The Lab assessments include lab tests, end-semester practical examinations, etc are also considered for CO and PO attainment. If the target level is not achieved during internal assessments, necessary steps are taken for improvement by means of revision class and re-tests.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

512

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.ssc.edu.in/uploads/2023-04-26_ssc_AAA_Sree%20Sankara%20College_2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ssc.edu.in/uploads/2023-04-20_ssc_Student%20Satisfaction%20Survey%20and%20ATR%202021-22.docx.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

2.1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/ , https://kscste.kerala.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurship Development (ED) Club of Sree Sankara College, Kalady (Reg No. EDC/EKM/29/2017), managed by the Department of Commerce came into being in 2017, to cultivate and nurture Entrepreneurship skills in students parallel to their academic activities. Through the various programmes conducted regularly by the ED Club, the students learn the means and methodologies of business launching and executing by meeting and interacting with the leaders in the field.

To inspire young minds through success stories and real-life entrepreneurial experiences, 'Meet The Entrepreneur' webinar series was organized on 25th Sep. 2021 and 1st October 2021. For session 1, the resource person was Mr. Unnikrishnan V.K, Managing Director, Garga M Commerce Pvt. Ltd., Founder G Taste, Homely Taste. He shared his experience being an entrepreneur, the challenges and opportunities for Startups and how to dream and how to transform dream into a reality. The participants also got an opportunity to interact with him and clarify their doubts on internships. The resource person for the session 2 was Ms. Mary George, Co-Founder-UPM Advertising. She shared her story of how she became an entrepreneur, experience of being an entrepreneur, how to believe in oneself. She also stressed the importance of self confidence in one's life.

20 Members of ED Club had undergone internship with Garga M Commerce Pvt Ltd that is intended for familiarising students with real life working experience in a firm, thereby nurturing and equipping them with entrepreneurial skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://www.ssc.edu.in/page.php?id=MzY=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The teachers and students of Sree Sankara College, Kalady believes that the holistic development of a youth not only rests in academic activities, but also in socially committed activities and services. With this noble mission, various clubs and committees functioning in the college, including NSS, NCC, Red Ribbon Club, Bhoomitrasena Club, etc. indulges in various activities on a regular basis. Though the COVID-19 pandemic has affected many of the on-site activities, the coordinators of respective clubs ensured that the spirit is not stopped, by organising activities strictly maintaining covid protocol. Various activities were organised on online mode also. Students volunteered to do services for social awareness in health, safety for women and child, care for poor and aged people, anti-drug campaigns etc. They are supporting students for getting trained in various voluntary skills. Activities for propagating national interests and integration are organised with special importance. They also provided food supplies and safety gears such as masks, sanitizers, medicines, etc to the needy, especially in rural areas. These activities provided the students an exposure to the fact that serving fellow humans is the noblest duty they can do. In addition

to these, the routine activities on NSS and NCC were also carried out, though within covid protocols.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1231

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year****3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

113

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sree Sankara College has a well-developed campus of 18 acres equipped with modern facilities and learning resources to achieve academic excellence. It has two ICT enabled seminar halls with Wi-Fi connectivity, utility rooms for research and development, and a partially computerised library with reference books and access to NPTEL Video/Web Course. It also conducts library orientation sessions for students, book exhibitions, book donation campaigns and other events to inculcate reading habits. The college has laboratories equipped with modern equipment and other facilities for conducting practical classes, project works as well as research works. The campus is Wi-Fi enabled with round the clock internet facilities and provides support facilities such as hostel, canteen, auditorium, committee rooms, sports grounds, gymnasium, a huge indoor stadium for sports, "Poonchola" or student corner, basketball court and badminton court, safe drinking water, restrooms, and coolers, parking area for students and faculty, solid waste management and recycling facility and power generators. The college also has an excellent museum attached to the Zoology Lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssc.edu.in/photos.php?cat=107&p=4

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is having a well-maintained campus spread over 18 acres of serene green land. It provides encouragement for students to participate in sports and culture activities simultaneously. Qualified Physical education faculty is appointed to take care of day-to-day games and sports activities. College teams are formed to take part in state level and University level competitions and other intercollegiate competitions. Outdoor games such as Cricket, Football, Basketball, Badminton, Volley Ball, Throw Ball, Kabaddi, Judo, Hand Ball, Kho-Kho, Wrestling, Taekwondo etc. are well practiced and played by the students in collegiate and inter collegiate level.

Cultural activities such as Intercollegiate Technical Fests, Annual Sports Day, Annual Day, and Cultural Committee are held to enhance the hidden talent of the students. The college also has several clubs such as Film Club, Drama Club, Music Club, Pen Club etc. to inculcate artistic talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssc.edu.in/photos.php?cat=107&p=4

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

95

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://ssc.edu.in/page.php?id=MTAy
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in

lakhs)

61.63

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The college library has been rechristened as Sri Abhinava VidyaTheertha Learning Resource Centre (LRC).
- The LRC has 54342 reference books covering all major fields of literature, arts and sciences.
- Collections of the library include magazines, newspapers, journals, textbooks, audiobooks, CDs, thesis, reference books, the bounded volume of journals, and dissertations.
- The LRC conducts user orientations, book exhibitions, book donation campaigns and other events to inculcate reading habits in students.
- The LRC has access to e-resources like JSTOR, DOAJ, NLIST, Calcutta Statistical Institute etc. Apart from these databases LRC provides resources from all open access databases, as per user's requests.
- Students are provided with opportunities for self-learning and professional development at the LRC. Students are provided with career guidance books for reference purposes.
- LRC provides access to NPTEL Video/Web Course.
- LRC provides barrier free services to the differently-abled students.
- LRC publishes a biannual newsletter- LIBSPACE; to raise user awareness of the library's services and resources. Every six months, it highlights the library's activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://ssclibrary.texicon.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2,50,476

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our College campus is WiFi enabled. Optical Fibre Connectivity is available to every department from Campus Networking Center. Computer Laboratories are connected to the internet through Manageable Switches, Cisco Networks. Cyberoam Firewall provides the network availability and security. The high end networking devices provides simultaneous access of the servers to computer laboratories. About 100 users can simultaneously access the facilities from their departments. Since all the Computer Systems in ACE are connected in a switched fibre optic campus network, one can access any resource from any node in the campus. The facility was started by using centrally sponsored Scheme, National Mission on Education through Information and Communication Technology (ICT) from BSNL, which had 10 mbps broadband connectivity. In the year 2020 this facility was upgraded to 100 mbps bandwidth. An uninterrupted connectivity for the conduct of online classes was established in our college from the academic year 2019- 2020. The networking infrastructure was also made more efficient and elaborates with the funds provided from the management. A computer bay was also enabled for the students for accessing e-books and journals.

We Provide

- 100 Mbps Internet Connection Rail NET and Local provider DIWAN support Pvt, Kalady
- Dedicated Line for MEAEC via Optical Fibre
- OFC Backbone Network
- OFC Network to Interconnect Every Building to CNC
- Wi-Fi Enabled Campus

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssc.edu.in/page.php?id=MTAy

4.3.2 - Number of Computers

177

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

61.13

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Planning Forum and IQAC ensure that infrastructure is used optimally and that it is developed in accordance with the requirements. There are two generators at the Institution. The overall setup in the institution ensures that the institution receives uninterrupted power supply for its various functions. Classrooms are assigned based on the academic calendar and the general timetable. Classrooms and academic scheduling are critical components of our academic mission. It influences how and when we deliver instruction, influences student, faculty, and staff satisfaction with our campus environment, and is a significant contributor to the Institution's overall success and effectiveness. The scheduling and use of classrooms has far-reaching consequences for our teaching and learning environment, including our students' ability to complete their degrees in an efficient and timely manner.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssc.edu.in/photos.php?cat=107&p=4

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1153

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

26

File Description	Documents
Upload any additional information	View File
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://ssc.edu.in/uploads/2023-03-19_ssc_Capacity%20Building%20and%20skill%20enhancement%20initiatives.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

975

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

975

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

202

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

56

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students have active representation in academic and administrative bodies of the Institute.

Student Council.

Student's council actively involves in all co-curricular, extracurricular and administrative activities. Student's council organizes various programmes including cultural events.

Representation in Statutory Bodies

Students have representation in student redressal committee, prevention of sexual harassment committee and Anti Ragging committee.

Student representation in IQAC

Two students from each class represent the class in the IQAC. College IQAC would hold meetings with student IQAC members regularly.

Student representation in Placement and Career Guidance cell

Student representatives from every class are included in the career guidance and placement cell and they would share carer related information with their classmates.

Class Committees

All programmes like, fresher's day, Onam celebration, Christmas celebration, etc. have class committees for each course that comprise of student members , along with faculty members .

Cultural and Sports Committees

Students have strong representations in all cultural and sports and games committees and help in organization and management ofevent

Special Events

Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honouring teachers and other national celebrations that include, Independence Day, Science Day and various NSS and social service activities

File Description	Documents
Paste link for additional information	https://ssc.edu.in/uploads/2023-03-19_ssc_Students%20Representation%20in%20various%20bodies.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Sree Sankara College Alumni Association is registered under Travancore -Cochin- Cultural, Literary, Scientific and Charitable Societies Act 1955 dated 18-12-2019, which is aimed at strengthening bonds among the former students of the college and also to promote frequent interaction between the institution and the Alumni. The college has illustrious alumni across the globe and the alumni association plays a vital role in keeping them connected to their alma mater. In addition to this association, the Alumni members of various departments also conduct meetings. On 14/08/2021 Alumni Association and NSS unit of Sree Sankara College Kalady jointly organized the webinar 'Positive Commune Practice Session' to help students relax from stress and anxiety due to the COVID-19 outbreak. On 18th November 2022, Alumni association of Sree Sankara College organized legal awareness talk. Sri. Kamal Pasha, Retired Justice, Kerala High Court has delivered the talk. Alumni Association has contributed a water purifier to the students of the college.

File Description	Documents
Paste link for additional information	https://ssc.edu.in/uploads/2023-03-19_ssc_Alumni%20Contribution.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our governing body is extremely contemplative, with a primary focus on the institute's vision and goals.

Vision

To achieve excellence in higher education, with a stress on creativity, skill development, employability, personal values and human development

Mission

To mould good citizens with ingenuity, adaptability, social commitment, and ethical values that can provide innovative leadership in all walks of life.

To realize the vision, We impart "Vidya" to the students which kindle an undying spiritual and intellectual enlightenment, fulfilling our motto "Vidyaya Amruthamasnuthe," meaning Vidya alone leads to Amruthathva, the supreme realization. Our institution highly values the development of graduates who possess both knowledge in their field and the necessary skills and personal values to succeed in their careers and contribute positively to society. To achieve this, the institution focuses on integrating core values into academic and co-curricular practices, empowering students to become effective leaders in society and instilling a sense of duty towards their country and fellow human beings in the new generation. The Management, Staff, and Students all work together earnestly to achieve this goal, and the governing body is highly reflective and focused on the institution's vision and goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal leads the College Council, which is responsible for all academic and non-academic decisions based on policy. Decisions concerning exams, grievances, and discipline are made in a decentralized manner with support from the IQAC coordinator and other members. The management supports various international and national conferences hosted by the departments. The college embraces decentralization, as evidenced by a case study involving the conduct of internal exams for core papers. Department heads have full authority and responsibility for planning and implementing internal exams. They delegate the duty to ensure smooth exam conduct to their respective faculties. The heads also ensure question paper setting, valuation, and publication of internal marks.

Participative management is encouraged in the activities of the institution's various clubs and committees. The Principal forms committees and assigns coordinators to oversee their activities. Coordinators have the freedom to select committee members, and students participate in decision-making for student-related matters. Decentralization and participative management promote a sense of ownership and accountability among faculty, staff, and students, leading to a culture of innovation and continuous improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal, along with council members and the IQAC, has been authorized by the College administration to supervise all academic operations of the institution. They hold frequent meetings and take necessary actions to implement the institution's strategic plans.

Following a SWOT analysis, the college decided to conduct an Energy, Environment, and Green audit. This audit can contribute to the college's management approach by identifying, collecting, segregating, and processing waste generated on the campus. Analysing the waste generation in each category, such as biodegradable, non-degradable, and hazardous waste, provides an indication of the waste generation and enables the college to control and reduce its environmental impacts. In May 2022, Athul Energy Consultants Pvt. Ltd., Thrissur, a registered agency, conducted the Green and Environmental Audit. The audit covers a range of living ecosystems, including various types of trees found in gardens such as the Zodiac Garden, Oxygen Park, Herbal Garden, Birds Club area, and more. A total of 742 trees, consisting of 103 different species, are part of the audit. Additionally, waste management is also included in the audit.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.ssc.edu.in/uploads/2023-04-20_ss_c_SWOT.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our Patron guides and steers the administration of the college through a Board of Directors with a Managing Director. The College Council consists of the Principal, Heads of the departments, two members elected from the teaching staff and the college librarian. There are other committees like admission committee, discipline committee, library committee, laboratory committee, election committee and examination committee which consist of members from both the teaching and the non-teaching. Statutory bodies such as IQAC Cell, Anti-ragging Cell etc., as per the university/ government guidelines are also included in the organizational structure of the institution. Appointment and service rules are according to the Kerala Service Rules and as per guidelines of UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.ssc.edu.in/user/images/Screenshot%202022-05-09%20at%2010%2037%2011%20AM.png
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has taken various measures to ensure the welfare of its teaching and non-teaching staffs.

- The timely provision of welfare measures such as pension, medical aid, and other aids by the government is a significant benefit for employees
- The support provided by the management during a crisis is a welcome gesture that demonstrates their commitment to the well-being of the employees. The financial well-being of the workers is well taken care of by the Sree Sankara College Staff Co-operative Society Ltd., by providing loans to its members at a reasonable interest rate.
- The establishment of scholarships for the children of employees is another beneficial initiative that supports the education of employees' families.

- The Health and Wellness Club of the institution is a positive initiative that promotes the health and well-being of staff and students through Awareness programmes.
- The implementation of all legislative welfare programmes, including the Provident Fund, Pension Scheme, Group Insurance, Family Benefit Scheme, and State Life Insurance, ensures that employees receive the necessary support and benefits.
- To create positive work culture and team-building among staff members, staffs are encouraged to organise social and cultural events in association with festivals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

100

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution abides strictly by the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges, including all subsequent amendments, for both its teaching and non-teaching staff.

For the teaching staff, faculty members are evaluated annually, and

promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) in compliance with UGC Rule 2010 IV Amendment and 2018 Regulations. Faculty members are notified in advance when they are due for advancement, and the Heads of Departments verify their PBAS proforma, which is then reviewed by the IQAC and the principal. A screening/selection committee recommends faculty members who are eligible for promotion based on their performance. In addition to academics, faculty members are assigned additional responsibilities for various activities, and the institute considers these responsibilities in their overall assessment.

For non-teaching staff, individual technical contributions, such as subject matter knowledge, productivity, readiness to learn, and diligence, are evaluated along with behavioral elements, such as group conduct, timeliness, and acceptability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

- Regular internal and external auditing is carried out annually.
- Internal auditing is carried out by the IQAC and registered FCA appointed by the management.
- External auditing - Government accounts, fees and the like- is carried out by auditors from the directorate of Collegiate education, Government of Kerala and office of the Accountant General of Kerala.
- Academic and Administrative Audit is carried out by panel comprising of members representing Principal's Council of the State of Kerala.
- UGC accounts and grants from other funding agencies are audited by FCA and Government auditors.
- Utilization certificates are submitted for the grants from UGC and other funding agencies.

Mechanism for settling audit objections:

The objections highlighted in the audit report were promptly clarified at the relevant forums, leading to the resolution of any outstanding issues. Once the audit objections were cleared, the financial dues owed to retiring principals were settled. Furthermore, the recommendations in the Academic and Administrative Audit Report are currently being incorporated to facilitate improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The Planning Forum and IQAC work together to ensure that infrastructure development is in line with the institution's requirements, and any proposals for improvement suggested by the IQAC are discussed and accepted by the Principal's office before seeking quotations and purchasing equipment. Once purchased, equipment is entered into the stock register of the relevant department and the college. Government funds are utilized optimally in line with their sanction.

- Regular internal audits from a Chartered Accountant and external audits from the government ensure proper mobilization of resources.
- Various committees, such as the time-table committee and Library Advisory Committee, ensure optimal utilization of institution resources.
- Classroom allocation is based on the academic schedule and general timetable, while auditoriums and seminar halls are made available to department-level programs on a priority basis.
- Computer labs and internet facilities are freely accessible to staff and students, while laboratories are allocated to different batches based on a predetermined schedule.
- Staff and students utilize the facilities at the Gymnasium.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. During the Academic Year 2021-22, IQAC organised 2 FDPs in collaboration with STRIDE, MGU, Kottayam. The first session, "FDPs on OBE," ran from 07/06/21 to 12/06/21, followed by "FDP on Outcome Based Education: Framing Questions using Bloom's Taxonomy," which took place from 21/06/2021 to 25/06/2021. These FDPs were aimed at improving teaching effectiveness and enhancing student learning, which can ultimately contribute to the overall success and reputation of the educational institution.
2. As a result of IQAC Initiative, the institution conducted Academic and Administrative Audits for the academic year 2021-22 to ensure transparency. The audits covered a range of aspects including the quality of academic programs, faculty qualifications and performance, teaching and learning methods, student evaluation and assessment, academic support services, research activities, financial management, human resources, facilities management, information technology, and legal compliance. Both academic and administrative audits are crucial to ensuring that an institution is functioning at its optimal level and achieving its objectives. The audits were

instrumental in identifying areas where improvement was necessary and presenting recommendations to enhance effectiveness and efficiency. Consequently, both academic and administrative performance was improved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Employers and Industry. IQAC, through discussions and recommendations, identifies need of improvement towards teaching learning and prepares a plan of action for upcoming session. Feedback is also collected from the various stakeholders. The teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises FDP programmes on teaching pedagogies. IQAC also organises training sessions for defining learning outcomes and also for its attainment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF

B. Any 3 of the above

any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The NSS Unit in association with Woman and child development department, Ernakulam, conducted Gender Sensitization Campaign(KANAL) on 4-6 August 2021, wherein prominent personalities from government agencies talked on gender equity topics. On 03/07/2021 NSS in association with Sakhi organized an Online Seminar on POCSOA 2012 and Gender and On 12/10/2021 Taluk Legal Services committee Aluva in association with the college conducted an awareness talk on POCSO Act. Sakhi & IQAC in association with KSWDC conducted a two-day online workshop on "Learn to live" to empower the women students, through discussions on self-motivation and other life skills. On 08/03/2022 Sakhi & IQAC in association with KSWDC organized a seminar on woman Empowerment during which the manuscript sargaprapancham was released. Students conducted Flash Mob and Street play on the theme "Awareness among the youth on domestic violence against women". An invited talk on 'Gender-Lens: Need & Necessity' was organized by the Economics-department on 17/07/2021.

On August 26th 2021, NSS celebrated Women's Equality Day and a video was made by the Volunteers. The Short Budget Malayalam Movie "Woman with a movie Camera" by B.Voc B&J students got selection at 26th International film festival of Kerala (21/03/2022).

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ssc.edu.in/uploads/2023-05-11_ss_c_Gender%20equity%20modified%20table.docx.p df

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

The campus being lush green and eco-friendly, enriched with diverse flora, a huge amount of garden waste mostly in the form of leaves and plant refuse are collected and dumped on the garden floor itself as manure. The food waste and vegetable peels generated in the canteen is mostly utilized in biogas plant and the biogas produced in the plant is used for cooking purposes and slurry, as the by product, is used as manure for plants. Incinerators are used for burning non-biodegradable waste. Department of Economics Signed an MoU with PlanatEarth to collaborate on projects related to environmental protection activities. Vermicomposting is another method of waste decomposition adopted in the institution. UGC-Approved Certificate Course in Vermicomposting & MOOC course in Organic Farming are running on the campus.

Plastic Waste Management

MoU is signed with registered agency Hamara Plastics, Koovapady for collecting plastic waste of the campus.

Liquid waste Management: The wastewater collected from various sources is recycled for irrigation purposes. A separate pumping system is working for this purpose.

E Waste Management: Institution has signed an MOU with M/S Al Ameen Industries, Aluva which was an initiative of IQAC & Bhoomitrasena Club.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone, celebrating commemorative days like Womens Day, Cancer Day, Yoga Day, Hindi Diwas, Sanskrit Day etc. Regional Festivals like Onam, Kerala Piravi, Christmas etc. also celebrated to promote tolerance and harmony towards communal and cultural diversities. Cultural club of the institution organise various cultural activities in connection with Annual day, Youth festival etc. Sports events are being organised on sports day which advocates harmony and strong rapport among the students. Women cell 'Sakhi' arranges diverse programmes which empower women, enhance the confidence, self-awareness and esteem in them. Students Grievance redressal cell is actively taking up the issues of students and resolving it effectively. .So is the case of counselling cell also. Drama and Music club of Sree Sankara conducted online lecture series on various topics. Talk on Ramayana which is not just a tale, but also an educational medium that taught us the code of conduct or 'Dharma' through the ages. Department of English conducted a webinar on perceiving the culture on contemporary literary scenario to introduce the students about the drastic changes taking place in our cultural and linguistic environment. Department of Malayalam celebrated Keralapiravi. intended to sensitize the students about regional diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution initiate various programmes to inculcate the constitutional obligations, values, rights and responsibilities. Human Rights is included in the curriculum and many related classes were given to the students to sensitize them regarding their rights and duties. Also, students have a course on Environment Science in their fifth semester which gives them insight into environment knowledge, global environmental issues, biodiversity, environment laws, acts etc. Expressing solidarity to 'Swachh Bharath Abyan, NCC, NSS & Bhoomithrasena Club sensitized the local people on the ways to maintain hygiene. Kalady private bus stand and the premises of the Panchayat building were cleared off and the wastes were segregated and given for safe disposal. Institution donated ten waste bins to the Kalady Panchayath. NCC and Bhoomitrasena observed Gandhi Jayanthi as a cleaning day. Diverse programmes to educate the students on the relevance of environmental protection are being organised on Environmentally significant days. Awareness programmes on AIDS, Drug Abuse, Cancer etc., were also conducted. To inculcate the sense of social responsibility among the youth, visits to special school, old age home, giving financial aid to cancer patients and differently abled persons, donating Pulse Oximeter kits, masks, shields to the Government Hospital, etc., were organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.ssc.edu.in/uploads/2023-05-11_ss_c_Constitutional%20obligations_supp%20doc.docx.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, B. Any 3 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution commemorates nationally and regionally relevant festivals and the days which inculcate patriotism in students like Independence Day, Republic Day, Gandhi Jayanthi, Martyr's Day, Victory Day, etc. Students and staff celebrate festivals like Onam, Christmas etc., by staging diverse programmes like music, dance, skit, thiruvathirakali etc. NCC unit of the institution celebrated Azadi Ka Amrith Mahotsav by organizing Cyclothon, pedal to be fit and healthy. Women Cell, celebrates Women's Day to acclaim women's achievements, educate and raise awareness for women's equality by conducting various programmes. Lighting lamp and prayer was observed by the NCC unit of the institution, the Kargil Vijay Diwas to pay homage to the martyrs of Kargil war. Dept. of Hindi celebrates 'Hindi Divas' on 14th September to honor the Hindi language, by organizing various programmes. Language departments like Malayalam, Sanskrit and Hindi commemorate language days, Gurupoornima and Indian Philosopher's Day by Sanskrit and Vayanadinam by Malayalam. To disseminate the ideas and philosophy of Swami Vivekananda, National Youth Day is celebrated by coordinating various events. Red ribbon Club marks AIDS Day and World Blood Donor Day and Health & Wellness Cell celebrates cancer Awareness Day. Sanskrit department makes all the efforts to preserve 'thaliyola' collection.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I - SMART

Title of the Practice

SMART - Sree Sankara Management Aid for Research and Transformation

Objectives

To enhance research aptitude and academic excellence

The context

Lack of sufficient funds

The Practice

The SMART Scheme, provides financial assistance to departments to organize academic events.

Evidence of success

The increased number of applications year after year and the number of students joining for higher studies and research.

Problems encountered and Resources required

The funds are not sufficient to meet the requirements of all departments.

Notes (optional)

BEST PRACTICE II - Haritha Sankara

Title of the Practice: Haritha Sankara: ECO-CONSERVATION DRIVE IN THE CAMPUS

1. Objectives:

- To protect the greenery of the campus and to instill environmental consciousness and to train sustainable development among students

Context:

The increased need of environmental consciousness among youth

Practice

Observing important environmentally relevant days and other activities inside and outside the campus.

Evidence of Success

The greenery and fresh air at the campus

Problems Encountered

Most programmes were organized on online platform, due to Lockdown

Outcome

Increased awareness on environmental issues and protection measures among students

Notes (optional)

IQAC is planning to set up a Social Forestry Club in the campus next year

File Description	Documents
Best practices in the Institutional website	https://www.ssc.edu.in/uploads/2023-05-11_ss_c_Best%20Practices_final.docx.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution named after the great Saint and philosopher Jagadguru Adi Sankaracharya has the vision to perpetuate his memory and to nurture his birthplace as a cultural citadel with a mission "to mould good citizens with ingenuity, adaptability social commitment and ethical values". The department of Sanskrit upholds this vision through its various activities. The policy of the institution to uphold Indian Culture and Heritage is accomplished through these activities.

Thrust to Advaita Vedanta is included in the Sanskrit undergraduate and post graduate programme and the department publishes a research journal Sadvidya annually. In association with Thrikkaikkaattu Swamiyar Madom, the department disseminate Indian philosophy, Sanskrit language, and literature to common man, through weekly contact classes. The department is involved in the conservation of invaluable, palm-leaf manuscripts through digitalisation.

The Sanskrit-students involves in the activities of Samskrta Bharati - Viswa Samskrta Prathishthanam" a national foundation with international reach for the propagation of Sanskrit and Indian Culture. The department observes Sanskrit Day, Gurupoornima Day and Sankara Jayanthi day every year, to instill the awareness of Indian heritage and values in students. Since 2020, UGC-NSQF approved Diploma Programme-Yoga Instructor is conducted in collaboration with Rishi Gurukulam. The department has financial-support from ICPR, ICSSR, etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The vision of Sree Sankara College is "to achieve excellence in higher Education, with a stress on, creativity, personal values and human development." The Institution's mission is to perpetuate the teachings of Adi Sankaracharya in whose name this abode of learning has been established, i.e., "to mould good citizens with ingenuity, adaptability and social commitment and ethical values that can provide innovative leadership in all walks of life." In addition to this, the mission of the College is to achieve excellence in higher education with a stress on creativity, skill development, employability, personal values and human development. The affiliating university through its academic bodies such as Boards of Studies and Academic Council formulates the curriculum for all the programmes. The college follows the curriculum prescribed by the university in a systematic way. At the College Level, the implementation of the curriculum is constantly monitored by the College Council, which is a statutory advisory body, chaired by the Principal. The college supplies manpower to various industries and research bodies. For effective operationalization of curriculum, linkages and collaborations with various industries, establishments and institutions have been established, that enable students of various departments to do their project work.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ssc.edu.in/page.php?id=MTE=

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As per the Academic Calendar of the University, with the support of the IQAC, the College Council, which includes the teachers-in-charge of all the Departments, structures the broad plan for the academic year - that includes

- the schedule for the commencements of classes for each semester,
- the conduct of the In-semester Examinations at the college level,
- the conduct of PTA meetings at the departmental level and the college level, and the submission of the Internal assessment marks/grades to the University through the Principal.

The respective departments prepare the detailed academic calendar for the course/programme they offer. This includes the timetable for

? the class work,

? the assignments,

? seminars,

? tests and

? projects.

As per the academic plan of the department for the programme, the class work, the assignments, the seminars, surprise tests and periodical tests are held. Workshops, seminars, exhibitions, competitions, debates, quiz and poster presentations are also held. Interactive sessions with eminent scholars are also organized. Teaching-learning aids like models, charts, smart boards and LCD projectors are used. The IQAC closely monitors the curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.ssc.edu.in/Handbook%202021-22%20web.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

A. All of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

14

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

132

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College strongly believes in integrating cross cutting issues relevant to professional ethics, gender, human values, environment, and sustainability with a view to ensure holistic development of the students. The students must become empowered professionals and contribute to the social, economic and technological development of the nation besides acquiring skills for critical thinking, logical reasoning and decisions making in times of crisis. Since the time of its inception, the college has made efforts towards developing value-based education to the students with a vision to promote values to be a better citizen. The Mahatma Gandhi University, under which the institution is , has prescribed courses for all programs relevant to gender, environment and sustainability, human values and professional ethics, in various semesters. In the fifth semester a compulsory course of Environmental Studies and Human Rights has been incorporated into all programmes. The college celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students. The college has Women Cell(Sakhi) and a Grievance Redressal Cell to provide counselling

to students, promote gender equity among students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

9

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

384

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

E. None of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	
File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
807	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
456	

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college identifies slow learners and advanced learners through continuous assessment system, which involves periodic written tests, assignments, seminars, lab skills, records, project and viva voce, and different strategies are implemented accordingly. Regular PTA sessions and Mentoring sessions also augment the efforts to cater to these different categories.

The following Special activities are conducted for Advanced Learners:

- Students are motivated and inspired to get university ranks.
- Semester toppers and university rank holders are honoured with certificates and cash prizes.
- Encouraging them to participating in various symposiums like quiz, poster presentation, Conferences, inter institution competition etc.
- Guiding the students for Competitive Examinations, such as NET, GATE, JAM, SET, etc.
- Guiding and encouraging to publish/present research papers in seminars/conferences/Journals.
- Provide various Add on course programme for additional skill.
- Career opportunity programmes organized by placement cell.

The following Special activities are conducted for Slow Learners:

- Remedial classes
- Special Coaching class and Counselling sessions.
- Training based on Previous Question papers
- Repeated practice on important questions.
- Providing additional class materials for each subject
- Regular mentoring
- Regular communication with parents

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2356	117

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In addition to lab work as prescribed in the syllabi, project work, field trip, workshop etc. are also done by all UG and PG streams. Sanskrit department has done the manuscript conservation by some students as project work. Department of Microbiology visited Bird Sanctuary at Thattekkad in study tour of 2021-2022. Chemistry students visited a chocolate factory during 2022 field visit. B.Voc Broadcasting and Journalism department provides Hands on training in photography, Visit to media centres: Case study and report presentation and print media skill and The Art of Script for the students. B.Voc Tourism & Hospitality department provides hospitality internship as field work. Students are regularly taken to Study Tours by all the Departments. They are accompanied by the faculties of the college who assist them to gain applied knowledge through these tours.

Workshops, webinars, Quiz programmes, field visits, blood donation camps, counselling sessions, various inter and intra collegiate competitions, training to prepare environment friendly and sustainable products, street plays on contemporary social issues, role plays, debates, exhibitions, etc., conducted by various clubs and committees, most of them with external financial support provide ample opportunities to the students for experiential learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

A student-centered teaching-learning pedagogy that incorporates the thoughtful application of digital tools to lectures, exams, and presentations. Teachers are encouraged to participate in FDPs and training relating to the ICT tools for their subject area in addition to the training sessions offered by IQAC. We have:

- 10 Mbps Internet Connection as per NMEICT
- Dedicated Line for MEAEC via Optical Fiber
- OFC Backbone Network
- OFC Network to Interconnect Every Building to CNC
- 24 x 7 Wi-Fi Enabled Campus
- Unlimited Bandwidth

Computer Labs

All the computers are running on licensed Windows OS and Office software. The Computer Lab is also equipped with LCD Projector and Screen, printers, scanners, and with UPS backup. Broadband WiFi connectivity is provided to faculty members, research scholars, and Post Graduate students.

Learning Management System

All the faculty members and students have individual user ids in Licensed MS Teams with access to all the resources available in Remote teaching and learning in Office 365 Education.

ICT tools and resources available:-

Presentation slides NLIST, E - Padashala Swayam, NPTEL, INFLIBNET, LCD Projector, Internet, E-Books, E-Journals, Microsoft Teams as LMS, White Screen, ICT enabled shooting floor, Laptops, and Desktops, Latex Bemer, YouTube videos by teachers

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

76

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

70	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
1264	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.	
<p>As per the guidelines of University, Principal appointed an Internal Exam Committee for the conduct of transparent and robust Examinations and to make policy decisions thereof. The Committee in consultation with the Principal prepares schedule for internal examination, and is included in the academic calendar. Exams are conducted in a Centralised mode and time tables are displayed on the notice board Teachers in charge prepare question papers for each theory course. To maintain transparency and uniformity in the assessment of the internal tests, the faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are returned to students for grievances, if any. All mark lists are submitted to the internal Examination committee for record. The final internal assessment marks calculated on the basis of attendance, marks of class test and assignment marks, and are uploaded on university portal at the end of semester. The consolidated marklist is published in the notice board and</p>	

grievances are redressed before uploading the same to the university portal. Absentees, if genuine reason is presented, are given re-test. During the Pandemic, the examination was conducted through online mode using LMS such as Google classroom and Microsoft teams.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Internal Examinations are conducted centrally by the internal exam committee based on the norms of the University. Once the results are ready, the departments publish it on notice board as well as in Class WhatsApp groups. A time period of maximum two days is fixed for submission and redressal of grievances if any, is given for all students. In case of grievances, the teacher in charge of the course will redress it by doing the needful. In case a student could not appear for an exam based on genuine reasons, he/she is given another chance to do it within one week's time.

Grievances on other components of Internal assessment such as assignments, attendance, etc are also redressed effectively and time bound. Assignment submissions and seminars, if not done within the stipulated time, date will be extended but with a proportionate reduction in grade. Attendance shortages, if reported are dealt with based on the regulations put forth by the University. Exam related grievances if not redressed by the teacher-in-charge, will be forwarded to Student Grievance Redressal Committee of the institute. Then, grievance committee with the guidance of the Principal will take over the matter and start redressal mechanisms at the earliest.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme and course outcomes for all programmes offered by the institution are according to the University Syllabus and are electronically available on both the MG University Website (www.mgu.ac.in) and College website www.ssc.edu.in . The syllabus, the PO, PSO and COs of each programme are all framed in strict compliance with the objectives of OBE and has been prepared by the concerted effort of all the faculty members of the University, Govt. Colleges and Aided Colleges of the concerned subject after rigorous brainstorming sessions of discussions and arriving at a consensus which is finally approved by the BoS of the concerned programme. The approved syllabus with the POs and COs is properly distributed and publicised amongst the faculty members and students of the concerned programme.

Information on POs and Cos are given to students during the induction and orientation programmes by the faculty members of the concerned Departments. It is reminded during the PTA meetings and it is also made available in the Library. It is decided to prepare at least one question paper of Internal test series in such a way that attainment of POs and Cos are by students are tested.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ssc.edu.in/page.php?id=ODc=
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessments for the attainment of Programme outcomes and Course outcomes are evaluated by the College continuously as per the Performa provided by the University. The assessments are done directly through continuous internal assessment tests and other modes like seminars, assignments, peer discussions, online and offline quizzes, PowerPoint presentations, mini projects, etc. The performance of the students in each of these activities is used to compute the level of attainment in each of the COs and necessary improvement measures like revision, repeat tests etc

are given to slow learners to raise their level of understanding and requirement in each COs. In each semester of any course, there will be at least two descriptive internal examinations.

For programmes having Practicals courses, additional assessments to satisfy at least any one or more of the defined program outcomes are included. These describe what students are able to demonstrate in terms of knowledge, skills and values upon completion of the said course. The Lab assessments include lab tests, end-semester practical examinations, etc are also considered for CO and PO attainment. If the target level is not achieved during internal assessments, necessary steps are taken for improvement by means of revision class and re-tests.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

512

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.ssc.edu.in/uploads/2023-04-26_ssc_AAA_Sree%20Sankara%20College_2021-22.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ssc.edu.in/uploads/2023-04-20_ssc_Student%20Satisfaction%20Survey%20and%20ATR%202021-22.docx.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.1

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://icssr.org/ , https://kscste.kerala.gov.in/

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Entrepreneurship Development (ED) Club of Sree Sankara College, Kalady (Reg No. EDC/EKM/29/2017), managed by the Department of Commerce came into being in 2017, to cultivate and nurture Entrepreneurship skills in students parallel to their academic activities. Through the various programmes conducted regularly by the ED Club, the students learn the means and methodologies of business launching and executing by meeting and interacting with the leaders in the field.

To inspire young minds through success stories and real-life entrepreneurial experiences, 'Meet The Entrepreneur' webinar series was organized on 25th Sep. 2021 and 1st October 2021. For session 1, the resource person was Mr. Unnikrishnan V.K, Managing Director, Garga M Commerce Pvt. Ltd., Founder G Taste, Homely Taste. He shared his experience being an entrepreneur, the challenges and opportunities for Startups and how to dream and how to transform dream into a reality. The participants also got an opportunity to interact with him and clarify their doubts on internships. The resource person for the session 2 was Ms. Mary George, Co-Founder- UPM Advertising. She shared her story of how she became an entrepreneur, experience of being an entrepreneur, how to believe in oneself. She also stressed the importance of self confidence in one's life.

20 Members of ED Club had undergone internship with Garga M Commerce Pvt Ltd that is intended for familiarising students with real life working experience in a firm, thereby nurturing and equipping them with entrepreneurial skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

4

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

13

File Description	Documents
URL to the research page on HEI website	https://www.ssc.edu.in/page.php?id=MzY=
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

22

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

13

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The teachers and students of Sree Sankara College, Kalady believes that the holistic development of a youth not only rests in academic activities, but also in socially committed activities and services. With this noble mission, various clubs and committees functioning in the college, including NSS, NCC, Red Ribbon Club, Bhoomitrasena Club, etc. indulges in various activities on a regular basis. Though the COVID-19 pandemic has affected many of the on-site activities, the coordinators of respective clubs ensured that the spirit is not stopped, by organising activities strictly maintaining covid protocol. Various activities were organised on online mode also. Students volunteered to do services for social awareness in health, safety for women and child, care for poor and aged people, anti-drug campaigns etc. They are supporting students for getting trained in various voluntary skills. Activities for propagating national interests and integration are organised with special importance. They also provided food supplies and safety gears such

as masks, sanitizers, medicines, etc to the needy, especially in rural areas. These activities provided the students an exposure to the fact that serving fellow humans is the noblest duty they can do. In addition to these, the routine activities on NSS and NCC were also carried out, though within covid protocols.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

25

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1231

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

113

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sree Sankara College has a well-developed campus of 18 acres equipped with modern facilities and learning resources to achieve academic excellence. It has two ICT enabled seminar halls with Wi-Fi connectivity, utility rooms for research and development, and a partially computerised library with reference books and access to NPTEL Video/Web Course. It also conducts library orientation sessions for students, book exhibitions, book donation campaigns and other events to inculcate reading habits. The college has laboratories equipped with modern equipment and other facilities for conducting practical classes, project works as well as research works. The campus is Wi-Fi enabled with round the clock internet facilities and provides support facilities such as hostel, canteen, auditorium, committee rooms, sports grounds, gymnasium, a huge indoor stadium for sports, "Poonchola" or student corner, basketball court and badminton court, safe drinking water, restrooms, and coolers, parking area for students and faculty, solid waste management and recycling facility and power generators. The college also has an excellent museum attached to the Zoology Lab.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssc.edu.in/photos.php?cat=107&p=4

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college is having a well-maintained campus spread over 18 acres of serene green land. It provides encouragement for students to participate in sports and culture activities simultaneously. Qualified Physical education faculty is appointed to take care of day-to-day games and sports activities. College teams are formed to take part in state level and University level competitions and other intercollegiate competitions. Outdoor games such as Cricket, Football, Basketball, Badminton, Volley Ball, Throw Ball, Kabaddi, Judo, Hand Ball, Kho-Kho, Wrestling, Taekwondo etc. are well practiced and played by the students in collegiate and inter collegiate level.

Cultural activities such as Intercollegiate Technical Fests, Annual Sports Day, Annual Day, and Cultural Committee are held to enhance the hidden talent of the students. The college also has several clubs such as Film Club, Drama Club, Music Club, Pen Club etc. to inculcate artistic talents.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssc.edu.in/photos.php?cat=107&p=4

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

95

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://ssc.edu.in/page.php?id=MTAy
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

61.63

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The college library has been rechristened as Sri Abhinava VidyaTheertha Learning Resource Centre (LRC).
- The LRC has 54342 reference books covering all major fields of literature, arts and sciences.
- Collections of the library include magazines, newspapers, journals, textbooks, audiobooks, CDs, thesis, reference books, the bounded volume of journals, and dissertations.
- The LRC conducts user orientations, book exhibitions, book donation campaigns and other events to inculcate reading habits in students.
- The LRC has access to e-resources like JSTOR, DOAJ, NLIST, Calcutta Statistical Institute etc. Apart from these databases LRC provides resources from all open access databases, as per user's requests.

- Students are provided with opportunities for self-learning and professional development at the LRC. Students are provided with career guidance books for reference purposes.
- LRC provides access to NPTEL Video/Web Course.
- LRC provides barrier free services to the differently-abled students.
- LRC publishes a biannual newsletter- LIBSPACE; to raise user awareness of the library's services and resources. Every six months, it highlights the library's activities.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://ssclibrary.texicon.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2,50,476

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our College campus is WiFi enabled. Optical Fibre Connectivity is available to every department from Campus Networking Center. Computer Laboratories are connected to the internet through Manageable Switches, Cisco Networks. Cyberoam Firewall provides the network availability and security. The high end networking devices provides simultaneous access of the servers to computer laboratories. About 100 users can simultaneously access the facilities from their departments. Since all the Computer Systems in ACE are connected in a switched fibre optic campus network, one can access any resource from any node in the campus. The facility was started by using centrally sponsored Scheme, National Mission on Education through Information and Communication Technology (ICT) from BSNL, which had 10 mbps broadband connectivity. In the year 2020 this facility was upgraded to 100 mbps bandwidth. An uninterrupted connectivity for the conduct of online classes was established in our college from the academic year 2019- 2020. The networking infrastructure was also made more efficient and elaborates with the funds provided from the management. A computer bay was also enabled for the students for accessing e-books and journals.

We Provide

- 100 Mbps Internet Connection Rail NET and Local provider DIWAN support Pvt, Kalady
- Dedicated Line for MEAEC via Optical Fibre
- OFC Backbone Network
- OFC Network to Interconnect Every Building to CNC
- Wi-Fi Enabled Campus

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssc.edu.in/page.php?id=MTAy

4.3.2 - Number of Computers

177

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

61.13

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Planning Forum and IQAC ensure that infrastructure is used optimally and that it is developed in accordance with the requirements. There are two generators at the Institution. The overall setup in the institution ensures that the institution receives uninterrupted power supply for its various functions. Classrooms are assigned based on the academic calendar and the general timetable. Classrooms and academic scheduling are critical components of our academic mission. It influences how and when we deliver instruction, influences student, faculty, and staff satisfaction with our campus environment, and is a significant contributor to the Institution's overall success and effectiveness. The scheduling and use of classrooms has far-reaching consequences for our teaching and learning environment, including our students' ability to complete their degrees in an efficient and timely manner.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ssc.edu.in/photos.php?cat=107&p=4

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1153

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

26

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://ssc.edu.in/uploads/2023-03-19_ssc_Capacity%20Building%20and%20skill%20enhancement%20initiatives.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

975

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

975

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

89

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

202

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

16

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

56

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students have active representation in academic and administrative bodies of the Institute.

Student Council.

Student's council actively involves in all co-curricular, extracurricular and administrative activities. Student's council organizes various programmes including cultural events.

Representation in Statutory Bodies

Students have representation in student redressal committee, prevention of sexual harassment committee and Anti Ragging committee.

Student representation in IQAC

Two students from each class represent the class in the IQAC. College IQAC would hold meetings with student IQAC members regularly.

Student representation in Placement and Career Guidance cell

Student representatives from every class are included in the career guidance and placement cell and they would share career related information with their classmates.

Class Committees

All programmes like, fresher's day, Onam celebration, Christmas celebration, etc. have class committees for each course that comprise of student members, along with faculty members.

Cultural and Sports Committees

Students have strong representations in all cultural and sports and games committees and help in organization and management of events.

Special Events

Students organize, and celebrate the National Teachers Day, on Sept. 5, every year by honouring teachers and other national celebrations that include, Independence Day, Science Day and various NSS and social service activities.

File Description	Documents
Paste link for additional information	https://ssc.edu.in/uploads/2023-03-19_ssc_Students%20Representation%20in%20various%20bodies.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

70

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Sree Sankara College Alumni Association is registered under Travancore -Cochin- Cultural, Literary, Scientific and Charitable Societies Act 1955 dated 18-12-2019, which is aimed at strengthening bonds among the former students of the college and also to promote frequent interaction between the institution and the Alumni. The college has illustrious alumni across the globe and the alumni association plays a vital role in keeping them connected to their alma mater. In addition to this association, the Alumni members of various departments also conduct meetings. On 14/08/2021 Alumni Association and NSS unit of Sree Sankara College Kalady jointly organized the webinar 'Positive Commune Practice Session' to help students relax from stress and anxiety

due to the COVID-19 outbreak. On 18th November 2022, Alumni association of Sree Sankara College organized legal awareness talk. Sri. Kamal Pasha, Retired Justice, Kerala High Court has delivered the talk. Alumni Association has contributed a water purifier to the students of the college.

File Description	Documents
Paste link for additional information	https://ssc.edu.in/uploads/2023-03-19_ssc_Alumni%20Contribution.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our governing body is extremely contemplative, with a primary focus on the institute's vision and goals.

Vision

To achieve excellence in higher education, with a stress on creativity, skill development, employability, personal values and human development

Mission

To mould good citizens with ingenuity, adaptability, social commitment, and ethical values that can provide innovative leadership in all walks of life.

To realize the vision, We impart "Vidya" to the students which kindle an undying spiritual and intellectual enlightenment,

fulfilling our motto "Vidyaya Amruthamasnuthe," meaning Vidya alone leads to Amruthathva, the supreme realization. Our institution highly values the development of graduates who possess both knowledge in their field and the necessary skills and personal values to succeed in their careers and contribute positively to society. To achieve this, the institution focuses on integrating core values into academic and co-curricular practices, empowering students to become effective leaders in society and instilling a sense of duty towards their country and fellow human beings in the new generation. The Management, Staff, and Students all work together earnestly to achieve this goal, and the governing body is highly reflective and focused on the institution's vision and goals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Principal leads the College Council, which is responsible for all academic and non-academic decisions based on policy. Decisions concerning exams, grievances, and discipline are made in a decentralized manner with support from the IQAC coordinator and other members. The management supports various international and national conferences hosted by the departments. The college embraces decentralization, as evidenced by a case study involving the conduct of internal exams for core papers. Department heads have full authority and responsibility for planning and implementing internal exams. They delegate the duty to ensure smooth exam conduct to their respective faculties. The heads also ensure question paper setting, valuation, and publication of internal marks.

Participative management is encouraged in the activities of the institution's various clubs and committees. The Principal forms committees and assigns coordinators to oversee their activities. Coordinators have the freedom to select committee members, and students participate in decision-making for student-related matters. Decentralization and participative management promote a sense of ownership and accountability among faculty, staff, and students, leading to a culture of innovation and continuous

improvement .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Principal, along with council members and the IQAC, has been authorized by the College administration to supervise all academic operations of the institution. They hold frequent meetings and take necessary actions to implement the institution's strategic plans. Following a SWOT analysis, the college decided to conduct an Energy, Environment, and Green audit. This audit can contribute to the college's management approach by identifying, collecting, segregating, and processing waste generated on the campus. Analysing the waste generation in each category, such as biodegradable, non-degradable, and hazardous waste, provides an indication of the waste generation and enables the college to control and reduce its environmental impacts. In May 2022, Athul Energy Consultants Pvt. Ltd., Thrissur, a registered agency, conducted the Green and Environmental Audit. The audit covers a range of living ecosystems, including various types of trees found in gardens such as the Zodiac Garden, Oxygen Park, Herbal Garden, Birds Club area, and more. A total of 742 trees, consisting of 103 different species, are part of the audit. Additionally, waste management is also included in the audit.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.ssc.edu.in/uploads/2023-04-20_ssc_SWOT.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Our Patron guides and steers the administration of the college through a Board of Directors with a Managing Director. The College Council consists of the Principal, Heads of the departments, two members elected from the teaching staff and the college librarian. There are other committees like admission committee, discipline committee, library committee, laboratory committee, election committee and examination committee which consist of members from both the teaching and the non-teaching. Statutory bodies such as IQAC Cell, Anti-ragging Cell etc., as per the university/ government guidelines are also included in the organizational structure of the institution. Appointment and service rules are according to the Kerala Service Rules and as per guidelines of UGC.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.ssc.edu.in/user/images/Screenshots%202022-05-09%20at%2010_37_11%20AM.png
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has taken various measures to ensure the welfare of its teaching and non-teaching staffs.

- The timely provision of welfare measures such as pension, medical aid, and other aids by the government is a significant benefit for employees
- The support provided by the management during a crisis is a welcome gesture that demonstrates their commitment to the well-being of the employees. The financial well-being of the workers is well taken care of by the Sree Sankara College Staff Co-operative Society Ltd., by providing loans to its members at a reasonable interest rate.
- The establishment of scholarships for the children of employees is another beneficial initiative that supports the education of employees' families.
- The Health and Wellness Club of the institution is a positive initiative that promotes the health and well-being of staff and students through Awareness programmes.
- The implementation of all legislative welfare programmes, including the Provident Fund, Pension Scheme, Group Insurance, Family Benefit Scheme, and State Life Insurance, ensures that employees receive the necessary support and benefits.
- To create positive work culture and team-building among staff members, staffs are encouraged to organize social and cultural events in association with festivals.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

100

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institution abides strictly by the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in Universities and Colleges, including all subsequent amendments, for both its teaching and non-teaching staff.

For the teaching staff, faculty members are evaluated annually, and promotions are based on the PBAS proforma for UGC Career Advancement Scheme (CAS) in compliance with UGC Rule 2010 IV Amendment and 2018 Regulations. Faculty members are notified in advance when they are due for advancement, and the Heads of Departments verify their PBAS proforma, which is then reviewed by the IQAC and the principal. A screening/selection committee recommends faculty members who are eligible for promotion based on their performance. In addition to academics, faculty members are assigned additional responsibilities for various activities, and the institute considers these responsibilities in their overall assessment.

For non-teaching staff, individual technical contributions, such as subject matter knowledge, productivity, readiness to learn, and diligence, are evaluated along with behavioral elements, such as group conduct, timeliness, and acceptability.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly.

- Regular internal and external auditing is carried out annually.
- Internal auditing is carried out by the IQAC and registered FCA appointed by the management.
- External auditing - Government accounts, fees and the like- is carried out by auditors from the directorate of Collegiate education, Government of Kerala and office of the Accountant General of Kerala.
- Academic and Administrative Audit is carried out by panel comprising of members representing Principal's Council of the State of Kerala.
- UGC accounts and grants from other funding agencies are audited by FCA and Government auditors.
- Utilization certificates are submitted for the grants from UGC and other funding agencies.

Mechanism for settling audit objections:

The objections highlighted in the audit report were promptly clarified at the relevant forums, leading to the resolution of any outstanding issues. Once the audit objections were cleared, the financial dues owed to retiring principals were settled. Furthermore, the recommendations in the Academic and Administrative Audit Report are currently being incorporated to facilitate improvement.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- The Planning Forum and IQAC work together to ensure that infrastructure development is in line with the institution's requirements, and any proposals for improvement suggested by the IQAC are discussed and accepted by the Principal's office before seeking quotations and purchasing equipment. Once purchased, equipment is entered into the stock register of the relevant department and the college. Government funds are utilized optimally in line with their sanction.
- Regular internal audits from a Chartered Accountant and external audits from the government ensure proper mobilization of resources.
- Various committees, such as the time-table committee and Library Advisory Committee, ensure optimal utilization of institution resources.
- Classroom allocation is based on the academic schedule and general timetable, while auditoriums and seminar halls are made available to department-level programs on a priority basis.
- Computer labs and internet facilities are freely accessible to staff and students, while laboratories are allocated to different batches based on a predetermined schedule.
- Staff and students utilize the facilities at the Gymnasium.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. During the Academic Year 2021-22, IQAC organised 2 FDPs in collaboration with STRIDE, MGU, Kottayam. The first session, "FDPs on OBE," ran from 07/06/21 to 12/06/21, followed by "FDP on Outcome Based Education: Framing Questions using Bloom's Taxonomy," which took place from 21/06/2021 to 25/06/2021. These FDPs were aimed at improving teaching effectiveness and enhancing student learning, which can ultimately contribute to the overall success and reputation of the educational institution.
2. As a result of IQAC Initiative, the institution conducted Academic and Administrative Audits for the academic year 2021-22 to ensure transparency. The audits covered a range of aspects including the quality of academic programs, faculty qualifications and performance, teaching and learning methods, student evaluation and assessment, academic support services, research activities, financial management, human resources, facilities management, information technology, and legal compliance. Both academic and administrative audits are crucial to ensuring that an institution is functioning at its optimal level and achieving its objectives. The audits were instrumental in identifying areas where improvement was necessary and presenting recommendations to enhance effectiveness and efficiency. Consequently, both academic and administrative performance was improved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of

operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities. The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Employers and Industry. IQAC, through discussions and recommendations, identifies need of improvement towards teaching learning and prepares a plan of action for upcoming session. Feedback is also collected from the various stakeholders. The teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process. IQAC organises FDP programmes on teaching pedagogies. IQAC also organises training sessions for defining learning outcomes and also for its attainment.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The NSS Unit in association with Woman and child development department, Ernakulam, conducted Gender Sensitization Campaign(KANAL) on 4-6 August 2021, wherein prominent personalities from government agencies talked on gender equity topics. On 03/07/2021 NSS in association with Sakhi organized an Online Seminar on POC SOA 2012 and Gender and On 12/10/2021 Taluk Legal Services committee Aluva in association with the college conducted an awareness talk on POC SO Act. Sakhi & IQAC in association with KSWDC conducted a two-day online workshop on "Learn to live" to empower the women students, through discussions on self-motivation and other life skills. On 08/03/2022 Sakhi & IQAC in association with KSWDC organized a seminar on woman Empowerment during which the manuscript sargaprapancham was released. Students conducted Flash Mob and Street play on the theme "Awareness among the youth on domestic violence against women". An invited talk on 'Gender-Lens: Need & Necessity' was organized by the Economics-department on 17/07/2021.

On August 26th 2021, NSS celebrated Women's Equality Day and a video was made by the Volunteers. The Short Budget Malayalam Movie "Woman with a movie Camera" by B.Voc B&J students got selection at 26th International film festival of Kerala (21/03/2022).

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.ssc.edu.in/uploads/2023-05-11_ssc_Gender%20equity%20modified%20table.docx.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above
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File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

The campus being lush green and eco-friendly, enriched with diverse flora, a huge amount of garden waste mostly in the form of leaves and plant refuse are collected and dumped on the garden floor itself as manure. The food waste and vegetable peels generated in the canteen is mostly utilized in biogas plant and the biogas produced in the plant is used for cooking purposes and slurry, as the by product, is used as manure for plants. Incinerators are used for burning non-biodegradable waste. Department of Economics Signed an MoU with PlanatEarth to collaborate on projects related to environmental protection activities. Vermicomposting is another method of waste decomposition adopted in the institution. UGC- Approved Certificate Course in Vermicomposting & MOOC course in Organic Farming are running on the campus.

Plastic Waste Management

MoU is signed with registered agency Hamara Plastics, Koovapady for collecting plastic waste of the campus.

Liquid waste Management: The wastewater collected from various sources is recycled for irrigation purposes. A separate pumping system is working for this purpose.

E Waste Management: Institution has signed an MOU with M/S Al Ameen Industries, Aluva which was an initiative of IQAC & Bhoomitrasena Club.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone, celebrating commemorative days like Womens Day, Cancer Day, Yoga Day, Hindi Diwas, Sanskrit Day etc. Regional Festivals like Onam, Kerala Piravi, Christmas etc. also celebrated to promote tolerance and harmony towards communal and cultural diversities. Cultural club of the institution organise various cultural activities in connection with Annual day, Youth festival etc. Sports events are being organised on sports day which advocates harmony and strong rapport among the students. Women cell 'Sakhi' arranges diverse programmes which empower women, enhance the confidence, self-awareness and esteem in them. Students Grievance redressal cell is actively taking up the issues of students and resolving it effectively. .So is the case of counselling cell also. Drama and Music club of Sree Sankara conducted online lecture series on various topics. Talk on Ramayana which is not just a tale, but also an educational medium that taught us the code of conduct or 'Dharma' through the ages. Department of English conducted a webinar on perceiving the culture on contemporary literary scenario to introduce the students about the drastic changes taking place in our cultural and linguistic environment. Department of Malayalam celebrated Keralapiravi. intended to sensitize the students about regional diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution initiate various programmes to inculcate the constitutional obligations, values, rights and responsibilities. Human Rights is included in the curriculum and many related classes were given to the students to sensitize them regarding their rights and duties. Also, students have a course on Environment Science in their fifth semester which gives them insight into environment knowledge, global environmental issues, biodiversity, environment laws, acts etc. Expressing solidarity to 'Swachh Bharath Aayan, NCC, NSS & Bhoomithrasena Club sensitized the local people on the ways to maintain hygiene. Kalady private bus stand and the premises of the Panchayat building were cleared off and the wastes were segregated and given for safe disposal. Institution donated ten waste bins to the Kalady Panchayath. NCC and Bhoomitrasena observed Gandhi Jayanthi as a cleaning day. Diverse programmes to educate the students on the relevance of environmental protection are being organised on Environmentally significant days. Awareness programmes on AIDS, Drug Abuse, Cancer etc., were also conducted. To inculcate the sense of social responsibility among the youth, visits to special school, old age home, giving financial aid to cancer patients and differently abled persons, donating Pulse Oximeter kits, masks, shields to the Government Hospital, etc., were organized.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.ssc.edu.in/uploads/2023-05-11_ssc_Constitutional%20obligations_supp%20doc.docx.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code B. Any 3 of the above

of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution commemorates nationally and regionally relevant festivals and the days which inculcate patriotism in students like Independence Day, Republic Day, Gandhi Jayanthi, Martyr's Day, Victory Day, etc. Students and staff celebrate festivals like Onam, Christmas etc., by staging diverse programmes like music, dance, skit, thiruvathirakali etc. NCC unit of the institution celebrated Azadi Ka Amrith Mahotsav by organizing Cyclothon, pedal to be fit and healthy. Women Cell, celebrates Women's Day to acclaim women's achievements, educate and raise awareness for women's equality by conducting various programmes. Lighting lamp and prayer was observed by the NCC unit of the institution, the Kargil Vijay Diwas to pay homage to the martyrs of Kargil war. Dept. of Hindi celebrates 'Hindi Divas' on 14th September to honor the Hindi language, by organizing various programmes. Language departments like Malayalam, Sanskrit and Hindi commemorate language days, Gurupoornima and Indian Philosopher's Day by Sanskrit and Vayanadinam by Malayalam. To disseminate the ideas and philosophy of Swami Vivekananda, National Youth Day is celebrated by coordinating various events.

Red ribbon Club marks AIDS Day and World Blood Donor Day and Health & Wellness Cell celebrates cancer Awareness Day. Sanskrit department makes all the efforts to preserve 'thaliyola' collection.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I - SMART

Title of the Practice

SMART - Sree Sankara Management Aid for Research and Transformation

Objectives

To enhance research aptitude and academic excellence

The context

Lack of sufficient funds

The Practice

The SMART Scheme, provides financial assistance to departments to organize academic events.

Evidence of success

The increased number of applications year after year and the number of students joining for higher studies and research.

Problems encountered and Resources required

The funds are not sufficient to meet the requirements of all departments.

Notes (optional)

BEST PRACTICE II - Haritha Sankara

Title of the Practice: Haritha Sankara: ECO-CONSERVATION DRIVE IN THE CAMPUS

1. Objectives:

- To protect the greenery of the campus and to instill environmental consciousness and to train sustainable development among students

Context:

The increased need of environmental consciousness among youth

Practice

Observing important environmentally relevant days and other activities inside and outside the campus.

Evidence of Success

The greenery and fresh air at the campus

Problems Encountered

Most programmes were organized on online platform, due to Lockdown

Outcome

Increased awareness on environmental issues and protection measures among students

Notes (optional)

IQAC is planning to set up a Social Forestry Club in the campus next year

File Description	Documents
Best practices in the Institutional website	https://www.ssc.edu.in/uploads/2023-05-11_ssc_Best%20Practices_final.docx.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution named after the great Saint and philosopher Jagadguru Adi Sankaracharya has the vision to perpetuate his memory and to nurture his birthplace as a cultural citadel with a mission "to mould good citizens with ingenuity, adaptability social commitment and ethical values". The department of Sanskrit upholds this vision through its various activities. The policy of the institution to uphold Indian Culture and Heritage is accomplished through these activities.

Thrust to Advaita Vedanta is included in the Sanskrit undergraduate and post graduate programme and the department publishes a research journal Sadvidya annually. In association with Thrikkaikkaattu Swamiyar Madom, the department disseminate Indian philosophy, Sanskrit language, and literature to common man, through weekly contact classes. The department is involved in the conservation of invaluable, palm-leaf manuscripts through digitalisation.

The Sanskrit-students involves in the activities of Samskrta Bharati - Viswa Samskrta Prathishthanam" a national foundation with international reach for the propagation of Sanskrit and Indian Culture. The department observes Sanskrit Day, Gurupoornima Day and Sankara Jayanthi day every year, to instill the awareness of Indian heritage and values in students. Since 2020, UGC-NSQF approved Diploma Programme-Yoga Instructor is conducted in collaboration with Rishi Gurukulam. The department has financial-support from ICPR, ICSSR, etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

- Add on Courses
- Induction programme - Deeksha
- Orientation Programme - Disha
- Alumni Contribution Talks - Dakshina
- Honouring Retired Teachers - Guruvandanam
- Entrepreneurship supporting Programmes
- Constitution of IIC
- Constitution of IEDC
- IQAC Student Initiatives
- Establishing Social Forestry Club
- Manuscript Library Digitalisation Lab for Sanskrit Department
- Extending SMART Fund to student-beneficiary programmes
- Grand Exhibitions
- Conduct of Academic and Administrative Audit