




SREE SANKARA COLLEGE, KALADY

IQAC – Action Taken Report - based on Students Feedback

2018-19 to 2022-23

Sl. No.	Grievances and Requirements	Action Taken by IQAC
CAMPUS DISCIPLINE		
1.	Campus discipline to be strictly monitored	<ul style="list-style-type: none"> All party meetings held under the initiation of IQAC with Teachers, PTA, members of Students' Organisations and affiliated Political Parties, Management representative, NSS and NCC. The decisions taken were forwarded to the Management for taking necessary actions.
2.	Intruders to the campus need to be strict controlled	<ul style="list-style-type: none"> Recommended strict implementation of possession of ID cards by students, and maintenance of Gate Register. Recommended repair of existing CCTV cameras and installation of new CCTV Cameras.
3.	Political Campaigning by students' organisations during class hours: Time restriction to be implemented	<ul style="list-style-type: none"> Recommended to the Principal to restrict the time to 10 minutes, preferably during break time, and also with a permission letter from the Principal.
4.	Zoology + Botany-Common English classroom may be shifted to T block from S block	<ul style="list-style-type: none"> Recommended to the Principal
5.	Alumni card for outgoing students so that they can visit colleges during special days	<ul style="list-style-type: none"> Recommended to the Principal
6.	Reports on Substance abuse in the campus	<ul style="list-style-type: none"> Alerted Excise/Police. Anti-Drug and Narcotic cell constituted and started functioning. Ideas collected from students on stopping drug peddling and usage of


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		drugs and narcotics in the campus to the Panchayat President.
DIFFERENTLY ABLED-FRIENDLY CAMPUS		
7.	Aids to Differently abled students	<ul style="list-style-type: none"> • New Wheel chair acquired • Assistive Facilities established in Library • Ramps and Handrails constructed
ADMINISTRATIVE		
8.	e-grants release delayed	<ul style="list-style-type: none"> • Recommended to the Principal. Grants released
9.	Office lunch break interval needs to be modified so that students are not forced to bunk classes for office visits	<ul style="list-style-type: none"> • Recommended to the Principal
10.	Trainings for Non-Teaching Staff	<ul style="list-style-type: none"> • Workshop conducted on PFMS, Book Keeping and Accounts Management and SPARK
11.	Transparency and Accountability in academic and administrative matters	<ul style="list-style-type: none"> • Conducted Academic and Administrative Audit by Principals' Council of Kerala
		<ul style="list-style-type: none"> •
TEACHING LEARNING		
12.	Blackboards and whiteboards need cleaning	<ul style="list-style-type: none"> • Recommended to the Management in the list of Infrastructure needs
13.	Library to be open from 8.30 am onwards to help students visit.	<ul style="list-style-type: none"> • Library is already open from 8.30 am till 4.30 pm
14.	Catalogue corrections needed in Library. Books available in the racks shown as "not found"	<ul style="list-style-type: none"> • Brought to the notice of the Librarian. • Library automation has been strengthened.
15.	Library hour for PG – one hour to be allocated every week	<ul style="list-style-type: none"> • Recommended to the Principal
16.	NET coaching for PG students requested (higher studies entrance test coaching also)	<ul style="list-style-type: none"> • Recommended to Dept heads. JAM and NET Coaching started by a few departments. • More departments will follow suit.
17.	Employability skill enhancement programmes needed	<ul style="list-style-type: none"> • 20 skill-based Add-On courses started. 4 UGC-NSQF diploma and 4 UGC-NSQF certificate programs started


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19.	Career guidance classes and placement drives from Career Guidance cell requested	<ul style="list-style-type: none"> • Career Guidance and Placement Cell revamped and various programmes conducted.
20.	B. Voc. lab hours to be done parallelly with theory hours. Avoid last minute lab sessions	<ul style="list-style-type: none"> • Recommended to the Principal to instruct BVoc Faculty members
21.	Internships need to be provided by the college in association with companies with Linkages, collaborations, MoUs, etc.	<ul style="list-style-type: none"> • More MoUs and Linkages established with different companies and institutions
22.	To strengthen ICT skills of teachers	<ul style="list-style-type: none"> • Conducted two workshops on designing of MOOC classes. Three teachers submitted proposals to EMRC, Calicut University. • Under the initiative of IQAC, conducted training classes for equipping teachers to handle online classes and assessments • Conducted workshops on how to organize webinars, create e-certificates, etc.
23.	To equip teachers towards outcome Based Education	<ul style="list-style-type: none"> • Conducted three FDPs on this theme
24.	Supporting students for virtual learning during COVID lockdown	<ul style="list-style-type: none"> • Initiated measures to provide mobile gadgets to needy students • Conducted online meetings to listen to their grievances regarding virtual classes
25.	Support the departments for conducting academic events	<ul style="list-style-type: none"> • Based on the proposal submitted by IQAC, Management implemented "SMART" (Sree Sankara Management Aid for Research and Transformation) scheme
26.	Mentoring system to be strengthened	<ul style="list-style-type: none"> • Training given to teachers on student mentoring
INFRASTRUCTURE		
27.	More two-wheeler parking space needed	<ul style="list-style-type: none"> • List of Requirements recommended. • Four new water purifiers purchased and installed at different parts of the campus.
28.	Basket Ball Court needs cleaning and clearing	
29.	Seats/Stone benches needed in campus	


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30.	Music/Dance/Drama rooms need to be identified in the campus	
31.	Only PG students getting admission in hostel right now, that too after filling up Lakshdweep Quota	
32.	Rooms in Girls hostel need to be increased.	
33.	Fire extinguishers need replacement every year	
34.	Power back up needed in BVoc labs	
35.	Purifiers better than coolers	
36.	Water shortage in boys' and girls' washrooms and taps	
37.	Flooring of indoor stadium needs maintenance	<ul style="list-style-type: none"> • High quality rubberized flooring done
IT INFRASTRUCTURE		
38.	IT infrastructure to be enhanced for virtual classrooms	<ul style="list-style-type: none"> • Decided to purchase LMS • Implemented MS Teams software, Google workstation for equipping teachers and students for teaching-learning activities during Covid Lockdown • E-learning room set up using DST-FIST fund • System administrator appointed • Maintenance of existing computers, projectors and other peripherals done • 50 new computers purchased
39.	Computer labs need maintenance. Purchase of new computers needed	<ul style="list-style-type: none"> • Appointed a system administrator • Maintenance work done • 50 new computers purchased for laboratories.
40.	EVS lab facilities need improvement	<ul style="list-style-type: none"> • Recommended to the Principal
41.	Visual Media lab infrastructure poor	<ul style="list-style-type: none"> • Recommended to the Principal
42.	Need for a dedicated server room	<ul style="list-style-type: none"> • Full-fledged Server room set up.
43.	Work diary for teachers	<ul style="list-style-type: none"> • Implemented Digital diary with individual log-in credentials


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CLEAN AND GREEN CAMPUS

44.	Regular and efficient cleaning of classrooms not happening, waste bins to be properly maintained	<ul style="list-style-type: none"> • Brought to the notice of the Principal. • Proposed to implement duty roster • Waste bins for segregated disposal of wastes purchased by Bhoomitrasena Club to be placed at different corners
45.	Strengthening of Green initiatives	<ul style="list-style-type: none"> • Conducted Green, Environment and Energy Audit by recognized agency • Signed MoUs with various agencies on plastic and e-waste management • Signed MoU with Social Forestry department • Campus greenery enhanced by maintaining Star Garden, Butterfly garden, vegetable Garden, etc • Landscaping done with management support • Rain water harvesting maintained • Bio gas plant repaired • Solar unit at BVoc • Intercollegiate competitions organized for spreading environmental sustainability awareness among students • MoU signed with Start-Up by alumnus for waste management

EXTRA CURRICULAR

46.	Clubs and Committees to be more active	<ul style="list-style-type: none"> • Recommended to Principal. • Cultural Committee providing forums for co-curricular activities of students, such as Friday Forums, interdepartmental competitions, etc. • various clubs and committees organizing different inter-collegiate as well as intra-collegiate competitions • Meeting of clubs and committees convened to strengthen activities
47.	Arts and Sports activities need to be promoted – college level competitions need to be organized	
48.	Coaching need to be provided for talented students	
49.	Notices on Clubs/Committees and other messages (WhatsApp) not reaching self-financing classes	

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MAINTENANCE		
50.	Water leakage in classrooms (Sanskrit, Economics, Commerce, Hindi, etc.)	<ul style="list-style-type: none"> • Recommended to Management. • Truss working of all blocks done. • Electrical Maintenance done. • Maintenance work of coolers done. • Four new water purifiers purchased and installed at different parts of the campus. • Proposal for infrastructural maintenance forwarded to the management. • IT cell made a survey on the working status all computers, projectors and other peripherals and maintenance.
51.	Electrical maintenance - classrooms	
52.	Washroom – taps (history, commerce block, near office, ladies room, canteen)	
53.	Coolers - all	
54.	Normal water also needs to be provided from the coolers. Both taps giving cool water only	
55.	All classrooms and labs need trash bins	
56.	Economics PG classrooms, Fan and flooring need maintenance	
57.	Black and white boards need maintenance	
58.	Screen for LCD projector for the Department of Hindi	
59.	Botany Projector - Maintenance	
60.	All computer labs	
61.	Strengthening of outreach programs	<ul style="list-style-type: none"> • Conducted government supported Residential Camps for Science and Commerce students from various schools in Ernakulam district
LIFE SKILL DEVELOPMENT		
62.	Enhancement of Life Skills of students and equipping teachers to support students to manage life effectively	<ul style="list-style-type: none"> • Equipped staff and students to face natural disasters in the wake of flood outbreak in Kerala • Conducted a workshop on Flood Risk Management by Sri. Muralee Thummarukudy, UN expert of Disaster Management • Life-skill enhancement workshops for students organized in association with Sakhi • Mentoring skill of teachers strengthened by organizing mentoring workshops


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NEP-PREPAREDNESS

63.	To familiarize Teachers and Students on NEP-2020	<ul style="list-style-type: none">• Conducted a workshop on NEP-2020 in association with IQAC of Adi Shankara Institution of Engineering and Technology – “NEP 2020-Towards Athma Nirbhar Bharat”.• IQAC members as well as other faculty members attended workshops related with implementation of NEP• Students given awareness class on NEP, ABC, etc.
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WOMEN EMPOWERMENT AND GENDER SENSITIVITY

64.	Empowerment of Girl Students	<ul style="list-style-type: none">• Conducted two training workshops by experts from Department of Management Studies, IIT Madras (funded by National Commission for Women, ICSSR, etc.) in association with Sakhi-Women’s Cell• Gender sensitivity programmes organized in association with Sakhi, supported by KSWDC, Govt of Kerala• Gender Sensitivity cell constituted
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