

SREE SANKARA COLLEGE, KALADY

Feedback Action Taken Report

2018-19 to 2022-23

Separate Feedback forms are designed for the stakeholders. This includes faculty feedback, Alumni feedback, Parent feedback and Student feedback. However, the feedback was not centrally collected in the academic years 2019-20 and 20- 21 due to the Covid 19 pandemic.

Feedback from the parents was taken by interacting with them during Parent Teacher Meet. The suggestions and opinions of the parents are executed after discussions in department meetings. During the Covid 19 Pandemic, PTMS were held on online platforms like Google Meet and Microsoft Teams. The parents are offered with a platform to discuss the academic and training aspects with the children directly so that they are also able to be actively involved in their children's academic prospects. Parents concerns about WIFI connectivity during the pandemic resulting in lack of access to classes were effectively addressed by all departments.

Faculty feedback from the students for the respective course is taken which includes various teaching/learning aspects and it is analysed by the HODs and corrective measures if any, are informed to the respective faculties for further improvements. All faculty members have taken the feedback provided by students seriously and have shown a commitment to continuous improvement in their teaching methods. They have acknowledged the areas where they can enhance their teaching and mentorship skills. The IQAC and College Council monitors and evaluates the progress made in implementing these actions and ensure that the faculty members consistently strive to meet the expectations of the students.

Feedback of the students is collected during workshops, seminars and training programmes that are conducted regularly in every academic year by various departments. Feedback from the expert sessions help to tailor programmes of their interest and those which cater to the current needs of the industries.

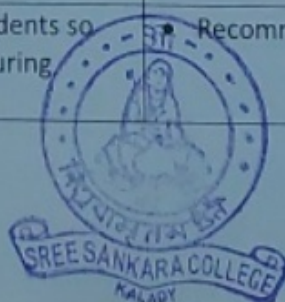
Feedback of the faculty is also collected during workshops, seminars and training programmes. The FDP on "The Art of Framing Questions: Applying Bloom's Taxonomy",



organized by IQAC of Sree Sankara College, Kalady in association with UGC-STRIDE, MG University received very positive feedback from the teachers, and it was recommended that more such programmes be held for the teachers.

Given below is a tabulation of the grievances and requirements collected from the feedback forms submitted to various stakeholders and the action taken for the same.

Sl. No.	Grievances and Requirements	Action Taken
CAMPUS DISCIPLINE		
1.	Campus discipline to be strictly monitored	<ul style="list-style-type: none"> All party meetings were held under the initiation of IQAC with Teachers, PTA, members of Students' Organizations, Management representative, NSS and NCC The decisions taken were forwarded to the Management for taking necessary action
2.	Intruders to the campus need to be strict controlled	<ul style="list-style-type: none"> Recommended to enforce strict compliance with the possession of ID cards by all students. Additionally, advised to maintain a comprehensive Gate Register. Recommended repairing the existing CCTV cameras and installing new ones as needed
3.	Campaigning by students' organizations during class hours: Time restriction to be implemented	<ul style="list-style-type: none"> Recommended to the Principal to restrict the time to 10 minutes, preferably during break time, and also with a permission letter from the Principal
4.	Zoology + Botany-Common English classroom may be shifted to T block from S block	<ul style="list-style-type: none"> Recommended to the Principal
5.	Alumni card for outgoing students so that they can visit colleges during special days	<ul style="list-style-type: none"> Recommended to the Principal



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6.	Reports on Substance abuse in the campus	<ul style="list-style-type: none"> Alerted Excise/Police. Anti-Drug and Narcotic cell constituted and started functioning Ideas collected from students on stopping drug pedalling and usage of drugs and narcotics in the campus to the Panchayat President
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DIFFERENTLY ABLED-FRIENDLY CAMPUS

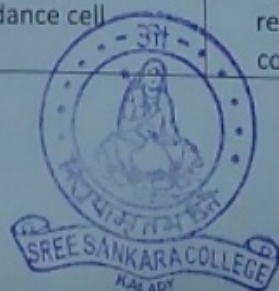
7.	Aids to Differently abled students	<ul style="list-style-type: none"> New Wheelchair acquired Assistive Facilities established in Library Ramps and Handrails constructed
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ADMINISTRATIVE

8.	e-grants release delayed	<ul style="list-style-type: none"> Recommended to the Principal. Grants released
9.	Training for Non-Teaching Staff	<ul style="list-style-type: none"> Workshop conducted on PFMS, Book-keeping and Accounts Management and SPARK
10.	Transparency and Accountability in academic and administrative matters	<ul style="list-style-type: none"> Academic and Administrative Audit Conducted by Principals' Council of Kerala

TEACHING LEARNING

11.	Blackboards and whiteboards need cleaning	<ul style="list-style-type: none"> Recommended to the Management in the list of Infrastructure needs
12.	Library to be open from 8.30 am onwards to help students visit.	<ul style="list-style-type: none"> Library is already open from 8.30 am till 4.30 pm
13.	Catalogue corrections needed in Library. Books available in the racks shown as "not found"	<ul style="list-style-type: none"> Brought to the notice of the Librarian. Library automation has been strengthened.
14.	Library hour for PG – one hour to be allocated every week	<ul style="list-style-type: none"> Recommended to the Principal
15.	NET coaching for PG students requested (higher studies entrance test coaching also)	<ul style="list-style-type: none"> Recommended to Dept heads. JAM and NET Coaching started by a few departments. More departments will follow suit.
16.	Employability skill enhancement programmes needed	<ul style="list-style-type: none"> 20 skill-based Add-On courses started. 4 UGC-NSQF diploma and 4 UGC-NSQF certificate programs started
17.	Career guidance classes and placement drives from Career Guidance cell requested	<ul style="list-style-type: none"> Career Guidance and Placement Cell revamped, and various programmes conducted.



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19.	B. Voc. lab hours to be done parallelly with theory hours. Avoid last minute lab sessions	<ul style="list-style-type: none"> Recommended to the Principal to instruct BVoc Faculty members.
20.	Internships need to be provided by the college in association with companies with Linkages, collaborations, MoUs, etc.	<ul style="list-style-type: none"> More MoUs and Linkages established with different companies and institutions
21.	To strengthen ICT skills of teachers	<ul style="list-style-type: none"> Conducted two workshops on designing of MOOC classes. Three teachers submitted proposals to EMRC, Calicut University. Under the initiative of IQAC, conducted training classes for equipping teachers to handle online classes and assessments. Conducted workshops on how to organize webinars, create e-certificates, etc.
22.	To equip teachers towards outcome Based Education	<ul style="list-style-type: none"> Conducted three FDPs on this theme
23.	Supporting students for virtual learning during COVID lockdown	<ul style="list-style-type: none"> Initiated measures to provide mobile gadgets to needy students Conducted online meetings to listen to their grievances regarding virtual classes
24.	Support the departments for conducting academic events	<ul style="list-style-type: none"> Based on the proposal submitted by IQAC, Management implemented "SMART" (Sree Sankara Management Aid for Research and Transformation) scheme
25.	Mentoring system to be strengthened	<ul style="list-style-type: none"> Training given to teachers on student mentoring
INFRASTRUCTURE		
26.	More two-wheeler parking space needed	<ul style="list-style-type: none"> List of Requirements recommended. Four new water purifiers purchased and installed at different parts of the campus.
27.	Basketball Court needs cleaning and clearing	
28.	Seats/Stone benches needed in campus	
29.	Music/Dance/Drama rooms need to be identified in the campus	
30.	Only PG students getting admission in hostel right now, that too after filling up Lakshadweep Quota	
31.	Rooms in Girls hostel need to be increased.	



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32.	Fire extinguishers need replacement every year	
33.	Power back up needed in BVoc labs	
34.	Purifiers better than coolers	
35.	Water shortage in boys' and girls' washrooms and taps	
36.	Flooring of indoor stadium needs maintenance	<ul style="list-style-type: none"> • High quality rubberized flooring done

IT INFRASTRUCTURE

37.	IT infrastructure to be enhanced for virtual classrooms	<ul style="list-style-type: none"> • Decided to purchase LMS • Implemented MS Teams software, Google workstation for equipping teachers and students for teaching-learning activities during Covid Lockdown • E-learning room set up using DST-FIST fund. • System administrator appointed. • Maintenance of existing computers, projectors and other peripherals done • 50 new computers purchased.
38.	Computer labs need maintenance. Purchase of new computers needed	<ul style="list-style-type: none"> • Appointed a system administrator • Maintenance work done • 50 new computers purchased for laboratories.
39.	EVS lab facilities need improvement	<ul style="list-style-type: none"> • Recommended to the Principal
40.	Visual Media lab infrastructure poor	<ul style="list-style-type: none"> • Recommended to the Principal
41.	Need for a dedicated server room	<ul style="list-style-type: none"> • Full-fledged Server room set up.
42.	Work diary for teachers	<ul style="list-style-type: none"> • Implemented Digital diary with individual log-in credentials

CLEAN AND GREEN CAMPUS

43.	Regular and efficient cleaning of classrooms not happening, waste bins to be properly maintained	<ul style="list-style-type: none"> • Brought to the notice of the Principal. • Proposed to implement duty roster • Waste bins for segregated disposal of wastes purchased by Bhoomitrasena Club to be placed at different corners
44.	Strengthening of Green initiatives	<ul style="list-style-type: none"> • Conducted Green, Environment and Energy Audit by recognized agency • Signed MoUs with various agencies on plastic and e-waste management



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		<ul style="list-style-type: none"> • Signed MoU with Social Forestry department • Campus greenery enhanced by maintaining Star Garden, Butterfly garden, vegetable Garden, etc • Landscaping done with management support • Rain water harvesting maintained • Bio gas plant repaired • Solar unit at BVoc • Intercollegiate competitions organized for spreading environmental sustainability awareness among students • MoU signed with Start-Up by alumnus for waste management
EXTRA CURRICULAR		
45.	Clubs and Committees to be more active	<ul style="list-style-type: none"> • Recommended to Principal. • Cultural Committee providing forums for co-curricular activities of students, such as Friday Forums, interdepartmental competitions, etc. • various clubs and committees organizing different inter-collegiate as well as intra-collegiate competitions • Meeting of clubs and committees convened to strengthen activities
46.	Arts and Sports activities need to be promoted – college level competitions need to be organized	
47.	Coaching need to be provided for talented students	
48.	Notices on Clubs/Committees and other messages (WhatsApp) not reaching self-financing classes	
MAINTENANCE		
49.	Water leakage in classrooms (Sanskrit, Economics, Commerce, Hindi, etc.)	<ul style="list-style-type: none"> • Recommended to Management. • Truss working of all blocks done. • Electrical Maintenance done. • Maintenance work of coolers done. • Four new water purifiers purchased and installed at different parts of the campus. • Proposal for infrastructural maintenance forwarded to the management.
50.	Electrical maintenance - classrooms	
51.	Washroom – taps (history, commerce block, near office, ladies room, canteen)	
52.	Coolers - all	
53.	Normal water also needs to be provided from the coolers. Both taps giving cool water only	
54.	All classrooms and labs need trash bins	
55.	Economics PG classrooms, Fan and flooring need maintenance	



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56.	Black and white boards need maintenance	<ul style="list-style-type: none"> IT cell made a survey on the working status all computers, projectors and other peripherals and maintenance.
57.	Screen for LCD projector for the Department of Hindi	
58.	Botany Projector - Maintenance	
59.	All computer labs	
60.	Strengthening of outreach programs	<ul style="list-style-type: none"> Conducted government supported Residential Camps for Science and Commerce students from various schools in Ernakulam district
LIFE SKILL DEVELOPMENT		
61.	Enhancement of Life Skills of students and equipping teachers to support students to manage life effectively	<ul style="list-style-type: none"> Equipped staff and students to face natural disasters in the wake of flood outbreak in Kerala Conducted a workshop on Flood Risk Management by Sri. Muralee Thummarukudy, UN expert of Disaster Management Life-skill enhancement workshops for students organized in association with Sakhi Mentoring skill of teachers strengthened by organizing mentoring workshops
NEP-PREPAREDNESS		
62.	To familiarize Teachers and Students on NEP-2020	<ul style="list-style-type: none"> Conducted a workshop on NEP-2020 in association with IQAC of Adi Shankara Institution of Engineering and Technology – “NEP 2020-Towards Athma Nirbhar Bharat”. IQAC members as well as other faculty members attended workshops related with implementation of NEP Students given awareness class on NEP, ABC, etc.
WOMEN EMPOWERMENT AND GENDER SENSITIVITY		
63.	Empowerment of Girl Students	<ul style="list-style-type: none"> Conducted two training workshops by experts from Department of Management Studies, IIT Madras (funded by National Commission for Women, ICSSR, etc.) in association with Sakhi-Women's Cell



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		<ul style="list-style-type: none">• Gender sensitivity programmes organized in association with Sakhi, supported by KSWDC, Govt of Kerala• Gender Sensitivity cell constituted
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SREE SANKARA COLLEGE
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